

# Franklin Township Sewerage Authority

## SPECIAL BOARD MEETING

### Minutes of Meeting

April 15, 2019

#### PRESENT

Chairman Galtieri called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:36 PM. The following Commissioners were also present: Mr. Anbarasan and Mr. Tiwari. In attendance were also: Brian Regan, Executive Director; Apryl L. Roach, Administrative Manager; and, Dominic DiYanni, Esq., General Counsel.

#### ROLL CALL

Mr. Anbarasan	-	Aye
Ms. DeVeaux	-	Absent
Ms. Ford (Alt. #2)	-	Absent
Mr. Jalloh	-	Absent
Mr. Tiwari	-	Aye
Chairman Galtieri	-	Aye

#### PLEDGE OF ALLEGIANCE

#### CHAIRMAN'S STATEMENT:

Chairman Galtieri stated that, in accordance with the provisions of Chapter 231 of the Open Public Meetings Act, all requirements had been met.

#### PUBLIC COMMENTS

Mr. Tiwari moved to open the meeting for Public Comments, seconded by Mr. Anbarasan.

The members were polled by acclamation as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Ms. Ford (Alt. #2)	-	Absent
	Mr. Jalloh	-	Absent
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

Mr. Anbarasan moved to close the meeting for Public Comment, seconded by Mr. Tiwari.

The members were polled by acclamation as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Ms. Ford (Alt. #2)	-	Absent
	Mr. Jalloh	-	Absent
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

## REPORTS

### EXECUTIVE SUMMARY OF SPECIAL MEETING – Brian G. Regan

#### **1. Discussion Items**

Introduction of the 2019-2020 Authority Budget

#### **2. Resolution(s)**

- Approval of Preliminary Budget (If applicable)

#### **3. Closed session**

N/A

Mr. Regan provided the Board with a thorough review of Preliminary Budget for fiscal year June 1, 2019 thru May 31, 2020. The overview included the DCA Budget Certifications, Narrative, Financial Schedules and the five (5) year Capital Budget plan. Mr. Regan addressed all questions presented by the Board to him.

Mr. Regan said there would be one (1) minor adjustment with regards to the fiscal year budget which ended May 31, 2018 as it relates to N-6 of the DCA Authority Budget. Mr. Regan said the Authority is awaiting clarity from the Auditor and will update the final number at that time and/or provide an explanation with the Preliminary Budget submission.

**COMMENTS FROM MR. TIWARI**

Mr. Tiwari requested that an Orientation and Training be set-up for the Commissioners regarding budgeting and other related matters. Mr. Tiwari extended an offer to work with the Authority on this project. Mr. Regan acknowledged Mr. Tiwari's request. In the interim, Mr. Regan said this process has begun with providing each Commissioner a copy of the New Jersey Environment Authorities (AEA) and their Boards handbook.

In closing, Chairman Galtieri asked for a motion to approve the 2019-2020 Preliminary Budget as it was introduced.

**APPROVAL OF RESOLUTION(S)**

Mr. Anbarasan made a motion to approve the Preliminary 2019-2020 Budget, seconded by Mr. Tiwari.

A roll call was taken as follows:

VOTE:	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Absent
	Ms. Ford (Alt. #2)	-	Absent
	Mr. Jalloh	-	Absent
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

Chairman Galtieri also stated the Public Hearing for the Adoption of the 2019-2020 Budget will be on May 13, 2019 at the Authority Office starting at 6:30 PM or as soon as possible as the matter may be heard.

**RESOLUTION**  
**04152019 - 01**

**RE: INTRODUCTION BUDGET FOR THE PERIOD OF**  
**JUNE 1, 2019 TO MAY 31, 2020**

**WHEREAS**, the Budget is introduced for the period of June 1, 2019 to May 31, 2020, as attached hereto and made a part hereof.

**WHEREAS**, the Introduction of the Budget for the period was held on April 15, 2019.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Franklin Sewerage Authority in the County of Somerset that said budget is hereby introduced; and,

**BE IT FURTHER RESOLVED** that copies of said budget shall be filed with the Department of Community Affairs, Division of Local Government Services.

**BE IT FURTHER RESOLVED** that the Public Hearing and Adoption of the Budget will occur on May 13, 2019 at the Authority's offices.

Chairman Galtieri asked for a motion to adjourn.

Mr. Tiwari made a motion to adjourn the meeting at 7:47 PM, seconded by Mr.

Anbarasan.

All Commissioners present voted "Aye".

Respectfully submitted,

*Apryl L. Roach*

Apryl L. Roach, MSHRM, PHR, SHRM-CP, Q.P.A., R.P.P.S.  
Administrative Manager