

*Authority Budget of:*

**ADOPTED COPY  
APPROVED COPY**

*Franklin Township Sewerage Authority*



**State Filing Year**

**2018**

*For the Period:*

*June 1, 2018*

*to*

*May 31, 2019*

[www.ftsa-nj.org](http://www.ftsa-nj.org)

Authority Web Address

**Department Of**



**Community  
Affairs**

*Division of Local Government Services*

**2018 AUTHORITY BUDGET**

**Certification Section**

2018

**Franklin Township Sewerage Authority**  
**AUTHORITY BUDGET**

FISCAL YEAR: FROM June 1<sup>st</sup>, 2018 TO May 31<sup>st</sup>, 2019

*For Division Use Only*

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 9/4/2018

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 9/19/2019

# 2018 PREPARER'S CERTIFICATION

## Franklin Township Sewerage Authority

### AUTHORITY BUDGET

**FISCAL YEAR:** FROM: June 1<sup>st</sup>, 2018 TO: May 31<sup>st</sup>, 2019

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Apryl L. Roach		
Title:	Acting Executive Director		
Address:	70 Commerce Drive Somerset, NJ 08873		
Phone Number:	(732) 873-2121	Fax Number:	(732) 873-2038
E-mail address	aroach@ftsa-nj.org		



# 2018 APPROVAL CERTIFICATION

## Franklin Township Sewerage Authority

### AUTHORITY BUDGET

**FISCAL YEAR:** FROM: June 1<sup>st</sup>, 2018 TO: May 31<sup>st</sup>, 2019

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Franklin Township Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 3rd day of April, 2018.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Apryl L. Roach		
Title:	Acting Executive Director		
Address:	70 Commerce Drive Somerset, NJ 08873		
Phone Number:	(732) 873-2121	Fax Number:	(732) 873-2038
E-mail address	aroach@ftsa-nj.org		

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address: www.ftsa-nj.org

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

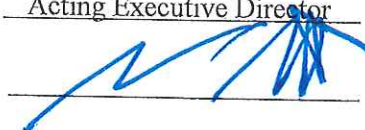
Name of Officer Certifying compliance

Apryl L. Roach

Title of Officer Certifying compliance

Acting Executive Director

Signature



# 2018 ADOPTION CERTIFICATION

## Franklin Township Sewerage Authority

### AUTHORITY BUDGET

**FISCAL YEAR:**    **FROM:**    June 1<sup>st</sup>, 2018    **TO:**    May 31<sup>st</sup>, 2019

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Franklin Township Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 4th day of, September, 2018.

Officer's Signature:			
Name:	Apryl L. Roach		
Title:	Acting Executive Director		
Address:	70 Commerce Drive Somerset, NJ 08873		
Phone Number:	(732) 873-2121	Fax Number:	(732) 873-2038
E-mail address	aroach@ftsa-nj.org		



# 2018 ADOPTED BUDGET RESOLUTION

## Franklin Township Sewerage Authority

### AUTHORITY BUDGET

FISCAL YEAR: FROM: June 1<sup>st</sup>, 2018 TO: May 31<sup>st</sup>, 2019

WHEREAS, the Annual Budget and Capital Budget/Program for the Franklin Township Sewerage Authority for the fiscal year beginning June 1<sup>st</sup>, 2018 and ending, May 31<sup>st</sup>, 2019 has been presented for adoption before the governing body of the Franklin Township Sewerage Authority at its open public meeting of September 4, 2018; and


WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 13,920,870, Total Appropriations, including any Accumulated Deficit, if any, of \$14,601,934 and Total Unrestricted Net Position utilized of ~~\$601,064~~ <sup>681,064</sup>; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$10,005,000 and Total Unrestricted Net Position planned to be utilized of \$3,235,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Franklin Township Sewerage Authority, at an open public meeting held on September 4, 2018 that the Annual Budget and Capital Budget/Program of the Franklin Township Sewerage Authority for the fiscal year beginning June 1<sup>st</sup>, 2018 and ending, May 31<sup>st</sup>, 2019 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
\_\_\_\_\_  
(Secretary's Signature)

9/4/2018  
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Mr. Anbarasan (Alt #2)	X			
Mr. Bennett	X			
Ms. DeVeaux (Alt #1)				X
Mr. Jalloh	X			
Mr. Tiwari	X			
Chairman Galtieri	X			



2018

FRANKLIN TOWNSHIP SEWERAGE AUTHORITY

**AUTHORITY BUDGET RESOLUTION**

**FISCAL YEAR: FROM JUNE 1, 2018 TO MAY 31, 2019**

**WHEREAS**, the Annual Budget and Capital Budget for the Franklin Township Sewerage Authority for the fiscal year beginning June 1, 2018 and ending May 31, 2019 has been presented before the governing body of the Franklin Township Sewerage Authority at its regularly scheduled open public meeting of April 3, 2018; and

**WHEREAS**, the Annual Budget as introduced reflects Total Revenues of \$13,670,870, Total Appropriations of \$13,670,870 including no Accumulated Deficit, and having no Total Unrestricted Net Assets utilized; and <sup>13,920,870</sup> ~~13,670,870~~ *4/13/18 C.B.*

**WHEREAS**, the Capital Budget as introduced reflects Total Capital Appropriations of \$7,990,000 and Total Unreserved Retained Earnings planned to be utilized as funding thereof, of \$0; and

**WHEREAS**, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

**WHEREAS**, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Franklin Township Sewerage Authority, at a regularly scheduled open public meeting held on April 3, 2018 that the Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Franklin Township Sewerage Authority for the fiscal year beginning June 1, 2018 and ending May 31, 2019 is hereby approved; and

**BE IT FURTHER RESOLVED**, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangement, service contracts, and other pledged agreements; and

**LASTLY BE IT RESOLVED**, that the governing body of the Franklin Township Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on May 1, 2018.

**Offered by:** Mr. Tiwari

**Seconded by:** Mr. Bennett

<b>VOTE:</b>	<b>Mr. Anbarasan (Alt. #2)</b>	- Aye
	<b>Mr. Bennett</b>	- Aye
	<b>Ms. DeVeaux (Alt. #1)</b>	- Absent
	<b>Mr. Galtieri</b>	- Aye
	<b>Mr. Jalloh</b>	- Aye
	<b>Mr. Tiwari</b>	- Aye
	<b>Mr. Habrukowich</b>	- Aye

  
SECRETARY / TREASURER

  
CHAIRPERSON

**ADOPTED:** April 3, 2018

2018

**FRANKLIN TOWNSHIP SEWERAGE AUTHORITY**

**AUTHORITY BUDGET RATIFICATION OF  
THE LATE INTRODUCTION AND SUBMISSION OF THE  
FRANKLIN TOWNSHIP SEWERAGE AUTHORITY BUDGET  
FOR THE FISCAL YEAR FROM JUNE 1, 2018 TO MAY 31, 2019**

**WHEREAS**, the regulatory deadline for the introduction of the Authority's Budget (April, 1, 2018) is two months prior to the beginning of the Authority's fiscal year (June 1, 2018), and

**WHEREAS**, the most recent Executive Director is no longer with the Franklin Township Sewerage Authority effective January 31, 2018 and the Authority had an interim change in leadership, appointing an Acting Executive Director, and,

**WHEREAS**, said Sewerage Authority budget is now ready for introduction.

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Franklin Township Sewerage Authority, as follows:

1. The Governing Body authorizes the late introduction and submission of the Budget of the Franklin Township Sewerage Authority for the Fiscal Year June 1, 2018 to May 31, 2019.

**2018 AUTHORITY BUDGET**  
**Narrative and Information Section**



# 2018 AUTHORITY BUDGET MESSAGE & ANALYSIS

## Franklin Township Sewerage Authority

### AUTHORITY BUDGET

FISCAL YEAR: FROM: June 1<sup>st</sup>, 2018 TO: May 31<sup>st</sup>, 2019

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2018/2018-2019 proposed Annual Budget and make comparison to the 2017/2017-2018 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

While there are significant line item percentage variances from the previous year, the overall appropriations budget is equal to a net negative of -3.5%. These variances are primarily due to a proper reclassification of expenses to new line items.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget.

The proposed budget will not have any impact on the service charges.

The projected Connection Fees are a continued increase in new construction.

Increase in penalties more closely reflect income level currently being experienced by the authority.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The construction of the new developments is increasing at an average pace.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

N/A

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).  
The Authority will utilize its unrestricted net position to pay the Township of Franklin \$681,063.70.

6. The proposed budget must not reflect an anticipated deficit from 2018/2018-2019 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (Prepare a response to deficits caused by the implementation of GASB 68)

N/A

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

**See attached resolution.**

RESOLUTION

Re: RATE AMENDMENT CONNECTION FEE 2017-2018

WHEREAS, PUBLIC NOTICE was published in the Courier News advertising a Public Hearing on the Amendment to the Rate Schedule of the Township of Franklin Sewerage Authority revisions of April 2017 and,


WHEREAS, A PUBLIC HEARING was held on, May 2, 2017 in the Township of Franklin Sewerage Authority offices with respect to the Rate Schedule.

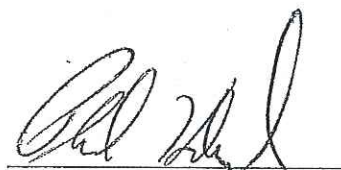
NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by the Township of Franklin Sewerage Authority in the County of Somerset that the amendment as attached hereto and made a part hereof is hereby adopted.

Offered by: Mr. Galtieri

Seconded by: Mr. Tiwari

VOTE:	Mr. Bennett	- Absent
	Mr. Galtieri	- Aye
	Mr. Jalloh (Alt. #1)	- Absent
	Mr. Tiwari (Alt. #2)	- Aye
	Chairman Habrukowich	- Aye

  
SECRETARY/ TREASURER

  
CHAIRMAN

Adopted: May 2, 2017



**TOWNSHIP OF FRANKLIN SEWERAGE AUTHORITY**  
**SCHEDULE OF PREVAILING RATES**

**CONNECTION FEE: EACH FULL CONNECTION UNIT.....\$2,374.00**



# AUTHORITY CONTACT INFORMATION

## 2018

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Franklin Township Sewerage Authority		
<b>Federal ID Number:</b>	221628565		
<b>Address:</b>	70 Commerce Drive		
<b>City, State, Zip:</b>	Somerset	NJ	08873
<b>Phone: (ext.)</b>	(732) 873-2121	<b>Fax:</b>	(732) 873-2038

<b>Preparer's Name:</b>	Apryl L. Roach		
<b>Preparer's Address:</b>	70 Commerce Drive		
<b>City, State, Zip:</b>	Somerset	NJ	08873
<b>Phone: (ext.)</b>	(732) 873-2121	<b>Fax:</b>	(732) 873-2038
<b>E-mail:</b>	aroach@ftsa-nj.org		

<b>Chief Executive Officer:</b>	Apryl L. Roach		
<b>Phone: (ext.)</b>	(732) 873-2121	<b>Fax:</b>	(732) 873-2038
<b>E-mail:</b>	aroach@ftsa-nj.org		

<b>Chief Financial Officer:</b>	NONE		
<b>Phone: (ext.)</b>		<b>Fax:</b>	
<b>E-mail:</b>			

<b>Name of Auditor:</b>	Andrew G. Hodulik		
<b>Name of Firm:</b>	Hodulik & Morrison		
<b>Address:</b>	1102 Raritan Avenue P.O. Box 1450		
<b>City, State, Zip:</b>	Highland Park	NJ	08904
<b>Phone: (ext.)</b>	(732) 393-1000	<b>Fax:</b>	(732) 393-1196
<b>E-mail:</b>	admin@hm-pa.net		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## Franklin Township Sewerage Authority

### AUTHORITY BUDGET

FISCAL YEAR: FROM: June 1<sup>st</sup>, 2018 TO: May 31<sup>st</sup>, 2019

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use **Most Recent W-3 Available 2016 or 2017**) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 21
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use **Most Recent W-3 Available 2016 or 2017**) Transmittal of Wage and Tax Statements: \$1,536,330.50
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 2
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (**Most Recent Filing that March 31, 2017 or 2018 deadline has passed 2017 or 2018**) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *Attach a narrative of your Authorities procedures for all employees.*

The process of compensation is in accordance with items 1,2,3 and 5 under line item 10 above.



11) Did the Authority pay for meals or catering during the current fiscal year? No If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

Page N-3 (1 of 2)

12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? Yes If "yes," **attach a detailed list of all travel expenses** for the current fiscal year and provide an explanation for each expenditure listed.

13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:

- a. First class or charter travel No
- b. Travel for companions No
- c. Tax indemnification and gross-up payments No
- d. Discretionary spending account No
- e. Housing allowance or residence for personal use No
- f. Payments for business use of personal residence No
- g. Vehicle/auto allowance or vehicle for personal use No
- h. Health or social club dues or initiation fees No
- i. Personal services (i.e.: maid, chauffeur, chef) No

If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.

14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)

15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.

16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.

17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.

18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.

19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.

FTSA					
TRAVEL EXPENSE					
CURRENT FISCAL YEAR TO DATE					
6/1/2017-2/15/2018					
SOULMAZ KHOJASTEH	730.31	ATTENDING WEFTEC CONFERENCE			
SOULMAZ KHOJASTEH	527.51	ATTENDING AEA CONFERENCE			
PHIL HABRUKOWICH	360.78	ATTENDING AEA CONFERENCE			
APRYL ROACH	491.09	ATTENDING AEA CONFERENCE			
	2,109.69				
PHIL HABRUKOWICH	825.57	NJWEA 102ND ANNUAL CONFERENCE			
CHEMNOR JALLOH	1,217.13	NJWEA 102ND ANNUAL CONFERENCE			
	2,042.70				
APRYL ROACH	346.90	RUTGERS PUBLIC PURCHASING ED FORUM			
PHIL HABRUKOWICH	441.00	AEA ANNUAL MTG NOV 2017 ATLANTIC CITY			
APRYL ROACH	441.00	AEA ANNUAL MTG NOV 2017 ATLANTIC CITY			
APRYL ROACH	418.42	MILEAGE REIMBURSEMENT			
VANESSA MANGUAL	30.60	MILEAGE REIMBURSEMENT			
JENNY KNAPP	22.68	MILEAGE REIMBURSEMENT			



FTSA  
Auto Allowance Paid  
2017/2018

PAY DATE	Soulmaz Khojasteh	Scott Nocero
07/05/2017	285	297
08/02/2017	24	57
09/06/2017	66	51
10/04/2017	60	57
11/08/2017	60	60
12/06/2017	48	48
01/03/2018	51	54
02/07/2018	45	63
03/07/2018		51
04/04/2018		54
	<hr/>	<hr/>
	\$ 639.00	\$ 792.00

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

**Franklin Township Sewerage Authority**

**AUTHORITY BUDGET**

**FISCAL YEAR: FROM: June 1<sup>st</sup>, 2018 TO: May 31<sup>st</sup>, 2019**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2017 or 2018. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2018, the most recent W-2 and 1099 should be used 2017 or 2016 (60 days prior to start of budget year is November 1, 2017, with 2016 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2017 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2017 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period June 1, 2018 to June 30, 2019  
 Franklin Township Sewerage Authority  
 May 31, 2019

Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Reportable Compensation from Authority (W-2/1099)			Estimated amount of other compensation from Authority (health benefits, pension, etc.)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Reportable Compensation from Other Public Entities (W-2/1099)	Total Compensation All Public Entities
								Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)				
1 Scott Nocero	Operations Manager	40	X					\$ 120,564		678	40,255		161,508	
2 Phillip Habrukowich	Board Chairman		X										0	
3 William Gelterfi	Vice Chairman		X										0	
4 Paul Bennett	Secretary-Treasurer		X										0	
5 Cherner Jalloh	Commissioner		X										0	
6 Surendra Tiwari	Commissioner		X										0	
7 Bryans DeVeaux	Commissioner		X										0	
8 Sivaraman Anbarasan	Commissioner		X										0	
9 Soulmaz Khejasteh	Executive Director	35		X				141,442		659	26,294		168,435	
10													0	
11													0	
12													0	
13													0	
14													0	
15													0	
Total:								\$ 262,006	\$ 66,560	\$ 1,377	\$ 329,943	\$ 329,943	\$ 161,508	\$ 329,943

(\*) Insert "None" in this column for each individual that does not hold a position with another Public Entity



# Schedule of Health Benefits - Detailed Cost Analysis

Franklin Township Municipal Utilities Authority  
 For the Period June 1, 2018 to May 31, 2019

	# of Covered Members		Annual Cost Estimate per Employee		Total Cost Estimate		# of Covered Members		Annual Cost per Employee		% Increase (Decrease)	
	Proposed Budget	Current Year	Proposed Budget	Current Year	Proposed Budget	Current Year	Proposed Budget	Current Year	Proposed Budget	Current Year		
<b>Active Employees - Health Benefits - Annual Cost</b>												
Single Coverage	6		\$ 10,690		\$ 64,140		7		\$ 9,472		\$ (2,164)	-3.3%
Parent & Child	1		24,768		24,768		1		23,763		1,005	4.2%
Employee & Spouse (or Partner)	3		31,265		93,795		2		17,476		58,843	168.4%
Family	7		39,006		273,042		7		38,144		6,034	2.3%
Employee Cost Sharing Contribution (enter as negative -)					(83,438)						(15,756)	23.3%
Subtotal	17				372,307		17		324,345		47,962	14.8%
<b>Commissioners - Health Benefits - Annual Cost</b>												
Single Coverage												#DIV/0!
Parent & Child												#DIV/0!
Employee & Spouse (or Partner)												#DIV/0!
Family												#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)												#DIV/0!
Subtotal	0						0					#DIV/0!
<b>Retirees - Health Benefits - Annual Cost</b>												
Single Coverage	1		6,786		6,786		1		7,803		(1,017)	-13.0%
Parent & Child	1		22,077		22,077		1		21,532		545	2.5%
Employee & Spouse (or Partner)	2		14,499		28,998		3		20,122		(31,368)	-52.0%
Family	0											#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)												#DIV/0!
Subtotal	4				57,861		5		89,701		(31,840)	-35.5%
<b>GRAND TOTAL</b>	<b>21</b>				<b>\$ 430,168</b>		<b>22</b>		<b>\$ 414,046</b>		<b>\$ 16,122</b>	<b>3.9%</b>

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)  
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes	Yes or No
No	Yes or No

**Note: Remember to Enter an amount in rows for Employee Cost Sharing**



# Schedule of Accumulated Liability for Compensated Absences

Franklin Township Municipal Utilities Authority

For the Period

June 1, 2018

to

May 31, 2019

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
BOVINO, DOUGLAS	40	\$ 12,138	X		
BUNSCO, ROBERT	50	14,252	X		
GIANNOTTO, BRANDON	22	3,986	X		
GOODHEART, MICHAEL	87	24,798	X		
GROSSO, ALEX	35	8,826	X		
HANCOCKS, CHRIS	81	23,088	X		
HOLZINGER, STEPHEN	35.5	10,673	X		
O'LEARY, MATTEHW	31	7,199	X		
SCHWARZ JR, WILLIAM	50	14,252	X		
SUFFY, NICK	75.5	21,521	X		
WALP, DOUGLAS	46.5	13,254	X		
WELBY, MICHAEL	79	22,518	X		
KNAPP, JENNY	21	4,726		X	
LEE, TINA	37.5	7,657		X	
<b>Total liability for accumulated compensated absences at beginning of current year</b>		<b>\$ 188,888</b>			

The total Amount Should agree to most recently issued audit report for the Authority





**2018 AUTHORITY BUDGET**

**Financial Schedules Section**



**SUMMARY**

For the Period June 1, 2018 to May 31, 2019  
Franklin Township Sewerage Authority

REVENUES	FY 2019 Proposed Budget				FY 2017-2018 Adopted Budget	Total All Operations	All Operations	All Operations	% Increase (Decrease) Proposed vs. Adopted
	Wastewater Collections Systems	N/A	N/A	N/A					
Total Operating Revenues	\$ 13,670,870	\$ -	\$ -	\$ -	\$ 13,670,870	\$ 14,234,940	\$ (564,070)	-4.0%	
Total Non-Operating Revenues	250,000	-	-	-	250,000	200,000	50,000	25.0%	
Total Anticipated Revenues	13,920,870	-	-	-	13,920,870	14,434,940	(514,070)	-3.6%	
<b>APPROPRIATIONS</b>									
Total Administration	1,769,210	-	-	-	1,769,210	1,759,000	10,210	0.6%	
Total Cost of Providing Services	10,114,465	-	-	-	10,114,465	9,825,500	288,965	2.9%	
Total Principal Payments on Debt Service In Lieu of Depreciation	1,737,599	-	-	-	1,737,599	1,650,888	86,711	5.3%	
Total Operating Appropriations	13,621,274	-	-	-	13,621,274	13,285,388	385,886	2.9%	
Total Interest Payments on Debt	299,596	-	-	-	299,596	312,621	(13,025)	-4.2%	
Total Other Non-Operating Appropriations	681,064	-	-	-	681,064	1,548,700	(867,636)	-56.0%	
Total Non-Operating Appropriations	980,660	-	-	-	980,660	1,861,321	(880,661)	-47.3%	
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	14,601,934	-	-	-	14,601,934	15,096,709	(494,775)	-3.3%	
Less: Total Unrestricted Net Position Utilized	681,064	-	-	-	681,064	661,769	19,295	2.9%	
Net Total Appropriations	13,920,870	-	-	-	13,920,870	14,434,940	(514,070)	-3.6%	
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ 0	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ 0	#DIV/0!	

**Revenue Schedule**

Franklin Township Municipal Utilities Authority  
 For the Period June 1, 2018 to May 31, 2019

	FY 2019 Proposed Budget						FY 2017.2018	\$ Increase	% Increase
							Adopted Budget	(Decrease)	(Decrease)
	Wastewater Collections Systems	N/A	N/A	N/A	N/A	N/A	Total All Operations	Proposed vs. Adopted	Proposed vs. Adopted
<b>OPERATING REVENUES</b>							<b>Total All Operations</b>	<b>All Operations</b>	<b>All Operations</b>
<i>Service Charges</i>									
Residential	7,342,682					\$ 7,342,682	\$ 8,051,000	\$ (708,319)	-8.8%
Business/Commercial	2,945,819					2,945,819	2,419,000	526,819	21.8%
Industrial	2,147,890					2,147,890	2,754,000	(606,110)	-22.0%
Intergovernmental						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Service Charges	12,436,390	-	-	-	-	12,436,390	13,224,000	(787,610)	-6.0%
<i>Connection Fees</i>									
Residential	1,234,480					1,234,480	1,010,940	223,540	22.1%
Business/Commercial						-	-	-	#DIV/0!
Industrial						-	-	-	#DIV/0!
Intergovernmental						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Connection Fees	1,234,480	-	-	-	-	1,234,480	1,010,940	223,540	22.1%
<i>Parking Fees</i>									
Meters						-	-	-	#DIV/0!
Permits						-	-	-	#DIV/0!
Fines/Penalties						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Parking Fees						-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Total Other Revenue						-	-	-	#DIV/0!
Total Operating Revenues	13,670,870	-	-	-	-	13,670,870	14,234,940	(564,070)	-4.0%
<b>NON-OPERATING REVENUES</b>									
<i>Other Non-Operating Revenues (List)</i>									
Miscellaneous	45,000					45,000	65,000	(20,000)	-30.8%
Inspections	10,000					10,000	10,000	-	0.0%
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Total Other Non-Operating Revenue	55,000	-	-	-	-	55,000	75,000	(20,000)	-26.7%
<i>Interest on Investments &amp; Deposits (List)</i>									
Interest Earned	5,000					5,000	5,000	-	0.0%
Penalties	190,000					190,000	120,000	70,000	58.3%
Other						-	-	-	#DIV/0!
Total Interest	195,000	-	-	-	-	195,000	125,000	70,000	56.0%
Total Non-Operating Revenues	250,000	-	-	-	-	250,000	200,000	50,000	25.0%
<b>TOTAL ANTICIPATED REVENUES</b>	\$ 13,920,870	\$ -	\$ -	\$ -	\$ -	\$ 13,920,870	\$ 14,434,940	\$ (514,070)	-3.6%

# Prior Year Adopted Revenue Schedule

Franklin Township Municipal Utilities Authority

*FY 2017.2018 Adopted Budget*

	Wastewater Collections Systems	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential	8,051,000						\$ 8,051,000
Business/Commercial	2,419,000						2,419,000
Industrial	2,754,000						2,754,000
Intergovernmental							-
Other							-
Total Service Charges	13,224,000	-	-	-	-	-	13,224,000
<i>Connection Fees</i>							
Residential	1,010,940						1,010,940
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	1,010,940	-	-	-	-	-	1,010,940
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees		-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	-	-	-	-	-	-	-
Total Operating Revenues	14,234,940	-	-	-	-	-	14,234,940
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
Miscellaneous	65,000						65,000
Inspection Fees	10,000						10,000
Type in							-
Type in							-
Type in							-
Type in							-
Total Non-Operating Revenues	75,000	-	-	-	-	-	75,000
<i>Interest on Investments &amp; Deposits</i>							
Interest Earned	5,000						5,000
Penalties	120,000						120,000
Other							-
Total Interest	125,000	-	-	-	-	-	125,000
Total Non-Operating Revenues	200,000	-	-	-	-	-	200,000
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 14,434,940</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,434,940</b>



## Appropriations Schedule

Franklin Township Sewerage Authority

For the Period June 1, 2018 to May 31, 2019

	<b>FY 2019 Proposed Budget</b>						<b>FY 2017,2018 Adopted Budget</b>			<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>
	Wastewater Collections Systems	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations	
<b>OPERATING APPROPRIATIONS</b>											
<i>Administration - Personnel</i>											
Salary & Wages	\$ 625,000						\$ 625,000	\$ 535,333	\$ 89,667	16.7%	
Fringe Benefits	267,510						267,510	113,667	153,843	135.3%	
Total Administration - Personnel	892,510						892,510	649,000	243,510	37.5%	
<i>Administration - Other (List)</i>											
Office Supplies and Postage	148,000						148,000	216,000	(68,000)	-31.5%	
Health and Property Insurance	244,700						244,700	698,000	(453,300)	-64.9%	
Professionals, Trustee Fee	305,000						305,000	196,000	109,000	55.6%	
Equipment, Building Grounds, Training	179,000						179,000	-	179,000	#DIV/0!	
Miscellaneous Administration*										#DIV/0!	
Total Administration - Other	876,700						876,700	1,110,000	(233,300)	-21.0%	
Total Administration	1,769,210						1,769,210	1,759,000	10,210	0.6%	
<i>Cost of Providing Services - Personnel</i>											
Salary & Wages	997,000						997,000	1,070,667	(73,667)	-6.9%	
Fringe Benefits	417,174						417,174	227,333	189,841	83.5%	
Total COPS - Personnel	1,414,174						1,414,174	1,298,000	116,174	9.0%	
<i>Cost of Providing Services - Other (List)</i>											
Collection System Maintenance	171,500						171,500	202,500	(31,000)	-15.3%	
Pump Stations Maintenance	350,000						350,000	95,000	255,000	268.4%	
Odor Control, Fuel and Power	640,000						640,000	720,000	(80,000)	-11.1%	
Treatment	7,523,791						7,523,791	7,492,000	31,791	0.4%	
Miscellaneous COPS*	15,000						15,000	18,000	(3,000)	-16.7%	
Total COPS - Other	8,700,291						8,700,291	8,527,500	172,791	2.0%	
Total Cost of Providing Services	10,114,465						10,114,465	9,825,500	288,965	2.9%	
Total Principal Payments on Debt Service in Lieu of Depreciation	1,737,599						1,737,599	1,650,888	86,711	5.3%	
Total Operating Appropriations	13,621,274						13,621,274	13,235,388	385,886	2.9%	
<b>NON-OPERATING APPROPRIATIONS</b>											
Total Interest Payments on Debt	299,596						299,596	312,621	(13,025)	-4.2%	
Operations & Maintenance Reserve										#DIV/0!	
Renewal & Replacement Reserve								886,931	(886,931)	-100.0%	
Municipality/County Appropriation	681,064						681,064	661,769	19,295	2.9%	
Other Reserves										#DIV/0!	
Total Non-Operating Appropriations	980,660						980,660	1,861,321	(880,661)	-47.3%	
<b>TOTAL APPROPRIATIONS</b>	<b>14,601,934</b>						<b>14,601,934</b>	<b>15,096,709</b>	<b>(494,775)</b>	<b>-3.3%</b>	
<b>ACCUMULATED DEFICIT</b>											
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>14,601,934</b>						<b>14,601,934</b>	<b>15,096,709</b>	<b>(494,775)</b>	<b>-3.3%</b>	
<b>UNRESTRICTED NET POSITION UTILIZED</b>											
Municipality/County Appropriation	681,064						681,064	661,769	19,295	2.9%	
Other										#DIV/0!	
Total Unrestricted Net Position Utilized	681,064						681,064	661,769	19,295	2.9%	
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 13,920,870</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,920,870</b>	<b>\$ 14,434,940</b>	<b>\$ (514,070)</b>	<b>-3.6%</b>	

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 681,063.70 \$ - \$ - \$ - \$ - \$ - \$ - \$ 681,063.70



## Prior Year Adopted Appropriations Schedule

### Franklin Township Sewerage Authority

#### FY 2017, 2018 Adopted Budget

	Wastewater Collections Systems	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 535,333						\$ 535,333
Fringe Benefits	113,667						113,667
Total Administration - Personnel	649,000						649,000
<i>Administration - Other (List)</i>							
Office Supplies and Postage	216,000						216,000
Health and Property Insurance	698,000						698,000
Professionals, Trustee Fee	196,000						196,000
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	1,110,000						1,110,000
Total Administration	1,759,000						1,759,000
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	1,070,667						1,070,667
Fringe Benefits	227,333						227,333
Total COPS - Personnel	1,298,000						1,298,000
<i>Cost of Providing Services - Other (List)</i>							
Collection System Maintenance	202,500						202,500
Pump Station Maintenance	95,000						95,000
Odor Control, Fuel and Power	720,000						720,000
Treatment	7,492,000						7,492,000
Miscellaneous COPS*	18,000						18,000
Total COPS - Other	8,527,500						8,527,500
Total Cost of Providing Services	9,825,500						9,825,500
Total Principal Payments on Debt Service In Lieu of Depreciation	1,650,888						1,650,888
Total Operating Appropriations	13,235,388						13,235,388
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	312,621						312,621
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve	886,931						886,931
Municipality/County Appropriation	661,769						661,769
Other Reserves							-
Total Non-Operating Appropriations	1,861,321						1,861,321
<b>TOTAL APPROPRIATIONS</b>	<b>15,096,709</b>						<b>15,096,709</b>
<b>ACCUMULATED DEFICIT</b>							
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>15,096,709</b>						<b>15,096,709</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation	661,769						661,769
Other							-
Total Unrestricted Net Position Utilized	661,769						661,769
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 14,434,940</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,434,940</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations      \$      661,769.40      \$      -      \$      -      \$      -      \$      -      \$      -      \$      -      \$      661,769.40

# Debt Service Schedule - Principal

Franklin Township Municipal Utilities Authority

If Authority has no debt X this box

	Adopted Budget Year 2017-2018	Fiscal Year Ending in					Total Principal Outstanding		
		Proposed Budget Year 2019	2020	2021	2022	2023		2024	Thereafter
<b>Wastewater Collections Systems</b>									
NJEIT TOTAL	\$ 1,650,888	\$ 1,737,599	\$ 1,774,517	\$ 1,799,698	\$ 1,199,625	\$ 1,225,112	\$ 1,000,180	\$ 12,848,884	\$ 21,585,615
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	1,650,888	1,737,599	1,774,517	1,799,698	1,199,625	1,225,112	1,000,180	12,848,884	21,585,615
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
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Total Principal	-	-	-	-	-	-	-	-	-





# Net Position Reconciliation

Franklin Township Sewerage Authority  
 For the Period June 1, 2018 to May 31, 2019

## FY 2019 Proposed Budget

	Wastewater	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)</b>							
Less: Invested in Capital Assets, Net of Related Debt (1)	\$ 60,897,564						\$ 60,897,564
Less: Restricted for Debt Service Reserve (1)	45,543,647						45,543,647
Less: Other Restricted Net Position (1)	2,039,961						2,039,961
	3,732,268						3,732,268
<b>Total Unrestricted Net Position (1)</b>	<b>9,581,688</b>						<b>9,581,688</b>
Less: Designated for Non-Operating Improvements & Repairs	6,710,850						6,710,850
Less: Designated for Rate Stabilization							
Less: Other Designated by Resolution							
Plus: Accrued Unfunded Pension Liability (1)	5,474,185						5,474,185
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							
Plus: Estimated Income (Loss) on Current Year Operations (2)							
Plus: Other Adjustments (attach schedule)							
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	<b>8,345,023</b>						<b>8,345,023</b>
Unrestricted Net Position Utilized to Balance Proposed Budget							
Unrestricted Net Position Utilized in Proposed Capital Budget	2,500,000	500,000	225,000	10,000			3,235,000
Appropriation to Municipality/County (3)	681,064						681,064
<b>Total Unrestricted Net Position Utilized in Proposed Budget</b>	<b>3,181,064</b>	<b>500,000</b>	<b>225,000</b>	<b>10,000</b>			<b>3,916,064</b>
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>							
Last issued Audit Report (4)	\$ 5,163,959	\$ (500,000)	\$(225,000)	\$(10,000)	\$ -	\$ -	\$ 4,428,959

(1) Total of all operations for this line item must agree to audited financial statements.  
 (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.  
 (3) Amount may not exceed 5% of total operating appropriations. See calculation below.  
 Maximum Allowable Appropriation to Municipality/County \$ 681,064  
 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2018

Franklin Township  
Sewerage Authority

AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

**2018 CERTIFICATION OF AUTHORITY CAPITAL  
BUDGET/PROGRAM**

**Franklin Township Sewerage Authority**

**AUTHORITY BUDGET**

**FISCAL YEAR: FROM: June 1<sup>st</sup>, 2018 TO: May 31<sup>st</sup>, 2019**

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Franklin Township Sewerage Authority, on the 3rd day of April, 2018.

**OR**

It is hereby certified that the governing body of the \_\_\_\_\_ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): \_\_\_\_\_

Officer's Signature:			
Name:	Apryl L. Roach		
Title:	Acting Executive Director		
Address:	70 Commerce Drive Somerset, NJ 08873		
Phone Number:	(732) 873-2121	Fax Number:	(732) 873-2038
E-mail address	aroach@ftsa-nj.org		



# 2018 CAPITAL BUDGET/PROGRAM MESSAGE

## Franklin Township Sewerage Authority

### AUTHORITY BUDGET

**FISCAL YEAR:** FROM: June 1<sup>st</sup>, 2018 TO: May 31<sup>st</sup>, 2019

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

Yes, all Capital Budget Programs are discussed with the appropriate departments within the Municipalities and the County.

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes, all Capital Projects fall within the guidelines and the regulations of the Franklin Township Master Plan.

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

No, at this point a long-term infrastructure needs an assessment. This will be scheduled over the next year as a new Executive Director has recently been appointed effective April 30, 2018.

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

The proposed capital projects will have minimal impact on the user rates. The projects will mostly be funded through interest free and low interest loans through NJDEP/NJEIT. However; the Authority will have to increase the sewer rates for the years 2018, 2019 and 2020 by 3% to offset the cost balance for the projects.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

N/A

*Add additional sheets if necessary.*

# Proposed Capital Budget

Franklin Township Sewerage Authority  
 For the Period June 1, 2018 to May 31, 2019

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Wastewater Collections Systems</i>						
Rodney Avenue Pump Station	\$ 3,500,000			\$ 3,500,000		
Somerset Street Pump Station	2,500,000	2,500,000				
Hamilton Street Pump Station	200,000			200,000		
Foxwoo Area I&f Reduction Project	1,500,000			1,500,000		
<b>Total</b>	<b>7,700,000</b>	<b>2,500,000</b>	<b>-</b>	<b>5,200,000</b>	<b>-</b>	<b>-</b>
<i>N/A</i>						
East Millstone Pump Station	30,000			\$ 30,000		
Asset Management Updates	500,000	500,000				
North Tract Area I&f Reduction Project	-					
Amwell Road Pump Station Upgrades	-					
<b>Total</b>	<b>530,000</b>	<b>500,000</b>	<b>-</b>	<b>30,000</b>	<b>-</b>	<b>-</b>
<i>N/A</i>						
Replace Jetter 10	600,000	\$ 60,000		\$ 540,000		
Manhole Rehab Project	75,000	75,000				
Commerce Drive Pump Station Upgrade	-					
FTSA Complex Roofs	90,000	90,000				
<b>Total</b>	<b>765,000</b>	<b>225,000</b>	<b>-</b>	<b>540,000</b>	<b>-</b>	<b>-</b>
<i>N/A</i>						
Storage Garage Addition	750,000			\$ 750,000		
New Crane Truck	180,000			180,000		
Upgraded Verisight Push Camera	10,000	10,000				
Utility Truck w/Snowplow	70,000			70,000		
<b>Total</b>	<b>1,010,000</b>	<b>10,000</b>	<b>-</b>	<b>1,000,000</b>	<b>-</b>	<b>-</b>
<i>N/A</i>						
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<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>						
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<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 10,005,000</b>	<b>\$ 3,235,000</b>	<b>\$ -</b>	<b>\$ 6,770,000</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

## 5 Year Capital Improvement Plan

### Franklin Township Sewerage Authority

For the Period

June 1, 2018

to

May 31, 2019

*Fiscal Year Beginning in*

	Estimated Total Cost	Current Budget					
		Year 2019	2020	2021	2022	2023	2024
<i>Wastewater Collections Systems</i>							
Rodney Avenue Pump Station	\$ 3,500,000	\$ 3,500,000					
Somerset Street Pump Station	3,000,000	2,500,000	500,000				
Hamilton Street Pump Station	3,000,000	200,000	1,200,000	1,600,000			
Foxwool Area I&I Reduction Proj	1,800,000	1,500,000	300,000				
<b>Total</b>	<b>11,300,000</b>	<b>7,700,000</b>	<b>2,000,000</b>	<b>1,600,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>							
East Millstone Pump Station	500,000	30,000	\$ 470,000				
Asset Management Updates	500,000	500,000					
North Tract Area I&I Reduction	1,000,000	-	500,000	500,000			
Amwell Road Pump Station Upg	1,000,000	-	1,000,000				
<b>Total</b>	<b>3,000,000</b>	<b>530,000</b>	<b>1,970,000</b>	<b>500,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>							
Replace Jetter 10	600,000	600,000					
Manhole Rehab Project	75,000	75,000					
Commerce Drive Pump Station I	760,000	-	110,000	650,000			
FTSA Complex Roofs	180,000	90,000	90,000				
<b>Total</b>	<b>1,615,000</b>	<b>765,000</b>	<b>200,000</b>	<b>650,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>							
Storage Garage Addition	1,500,000	750,000	\$ 750,000				
New Crane Truck	180,000	180,000					
Upgraded Verisight Push Camer	10,000	10,000					
Utility Truck w/Snowplow	70,000	70,000					
<b>Total</b>	<b>1,760,000</b>	<b>1,010,000</b>	<b>750,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>							
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<i>N/A</i>							
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<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL</b>	<b>\$ 17,675,000</b>	<b>\$ 10,005,000</b>	<b>\$ 4,920,000</b>	<b>\$ 2,750,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*



## 5 Year Capital Improvement Plan Funding Sources

### Franklin Township Sewerage Authority

For the Period June 1, 2018 to May 31, 2019

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Wastewater Collections Systems</i>						
Rodney Avenue Pump Station	\$ 3,500,000			\$ 3,500,000		
Somerset Street Pump Station	3,000,000	3,000,000				
Hamilton Street Pump Station	3,000,000			3,000,000		
Foxwoo Area I&I Reduction Proj	1,800,000			1,800,000		
<b>Total</b>	<b>11,300,000</b>	<b>3,000,000</b>	<b>-</b>	<b>8,300,000</b>	<b>-</b>	<b>-</b>
<i>N/A</i>						
East Millstone Pump Station	500,000			\$ 500,000		
Asset Management Updates	500,000	500,000				
North Tract Area I&I Reduction	1,000,000	1,000,000				
Amwell Road Pump Station Upg	1,000,000			1,000,000		
<b>Total</b>	<b>3,000,000</b>	<b>1,500,000</b>	<b>-</b>	<b>1,500,000</b>	<b>-</b>	<b>-</b>
<i>N/A</i>						
Replace Jetter 10	600,000	\$ 60,000		\$ 540,000		
Manhole Rehab Project	75,000	75,000				
Commerce Drive Pump Station I	760,000			760,000		
FTSA Complex Roofs	180,000	180,000				
<b>Total</b>	<b>1,615,000</b>	<b>315,000</b>	<b>-</b>	<b>1,300,000</b>	<b>-</b>	<b>-</b>
<i>N/A</i>						
Storage Garage Addition	1,500,000			\$ 1,500,000		
New Crane Truck	180,000			180,000		
Upgraded Verisight Push Camer	10,000	10,000				
Utility Truck w/Snowplow	70,000			70,000		
<b>Total</b>	<b>1,760,000</b>	<b>10,000</b>	<b>-</b>	<b>1,750,000</b>	<b>-</b>	<b>-</b>
<i>N/A</i>						
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<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>						
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<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL</b>	<b>\$ 17,675,000</b>	<b>\$ 4,825,000</b>	<b>\$ -</b>	<b>\$ 12,850,000</b>	<b>\$ -</b>	<b>\$ -</b>
Total 5 Year Plan per CB-4	<u>\$ 17,675,000</u>					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.