

ANNUAL RE-ORGANIZATION MEETING

Franklin Township Sewerage Authority

Minutes of Meeting

February 2, 2021

PRESENT

The Annual Re-Organization meeting of the Township of Franklin Sewerage Authority was called to order at 6:15 PM by Eric M. Bernstein, General Counsel and Temporary Chairman (by video). The following Commissioners were present: Mr. Alcazar, Mr. Anbarasan, Ms. DeVeaux, Ms. Ford, Mr. Schmidt, and Mr. Tiwari (all by video). In attendance were also: Joseph Daniels, Interim Executive Director and Special Project Manager (in person); April L. Roach, Administrative Manager (in person); Scott Nocero, Operations Manager (by video); Christian Santiago, Staff Engineer (by video); Howard Matteson, Michael McClelland and Joseph Gemmill, Consulting Engineers (all by video).

Mr. Bernstein administered the following oaths of office to the following Commissioners:

1. Oath of Office – Jesus Alcazar
Alternate #1 – 5-year unexpired term expiring 1/31/2026

2. Oath of Office – Teresa Ford
Regular Member – 5-year unexpired term expiring 1/31/2025

3. Oath of Office – Surendra Tiwari
Regular Member – 5-year unexpired term expiring 1/31/2023

ROLL CALL

Mr. Alcazar (Alt. #1) - Aye

Mr. Anbarasan -

Ms. DeVeaux - Aye

Ms. Ford - Aye

Mr. Schmidt (Alt. #2) - Aye

Mr. Tiwari - Aye

Mr. Anbarasan joined the meeting at 6:27 PM.

BE AND IT IS HEREBY RESOLVED by the Township of Franklin Sewerage Authority in the County of Somerset that BRYANA DEVBAUX be and is hereby

RESOLUTION
02022021 - 1

Not eligible to vote	-	Mr. Alcazar (Alt. #1)	VOTE:
Aye	-	Mr. Anbarasan	
Aye	-	Ms. Ford	
Not eligible to vote	-	Mr. Schmidt (Alt. #2)	
Aye	-	Mr. Tiwari	
Aye	-	Chairwoman DeVaux	

A roll call was taken as follows:

ELECTION OF CHAIRPERSON

Mr. Bernstein opened up nominations for the Chairperson.
 Ms. Ford made a motion to nominate Ms. DeVaux, seconded by Mr. Tiwari.
 Mr. Bernstein asked for a motion to close nominations.
 Mr. Alcazar made a motion to close nominations, seconded by Ms. Ford.
 All Commissioner present voted "Aye" with none opposed.

CHAIRPERSON

Mr. Bernstein stated that, in accordance with provisions of Chapter 231 of the "Open Public Meetings Act", all requirements of said Act had been met.

TEMPORARY CHAIRMAN'S STATEMENT:

REORGANIZATION

PLEDGE OF ALLIANCE - Led by Scott Nocero

Ms. DeVeaux made a motion to nominate Mr. Tiwari, seconded by Ms. Ford.
Mr. Schmidt made a motion to close nominations for Secretary / Treasurer, seconded by Ms. DeVeaux.

SECRETARY / TREASURER

next ensuing and/or until her respective successor shall have been appointed and have qualified.

February

the Township of Franklin Sewerage Authority and shall hold office until the second (2nd) day of

County of Somerset that SIVARAMAN ANBARASAN be and is hereby elected Vice-Chairperson of

BE AND IT IS HEREBY RESOLVED by the Township of Franklin Sewerage Authority in the

RESOLUTION
02022021 - 2

Mr. Alcazar (Alt. #1)	-	Not eligible to vote
Mr. Anbarasan	-	Aye
Ms. Ford	-	Aye
Mr. Schmidt (Alt. #2)	-	Not eligible to vote
Mr. Tiwari	-	Aye
Chairwoman DeVeaux	-	Aye

VOOTE:

A roll call was taken as follows:

Mr. Alcazar.

Ms. Ford made a motion to close nominations for Secretary / Treasurer, seconded by

Mr. Alcazar made a motion to nominate Mr. Anbarasan, seconded by Ms. DeVeaux.

VICE CHAIRPERSON

Ms. DeVeaux was declared Chairwoman and chaired the remainder of the meeting.

have been appointed and have qualified.

until the second (2nd) day of February, next ensuing and/or until his respective successor shall

elected Chairperson of the Township of Franklin Sewerage Authority and shall hold office

All Commissioners present voted "Aye" with none opposed.

ELECTION OF SECRETARY / TREASURER

A roll call was taken as follows:

Mr. Alcazar (Alt. #1)	-	Not eligible to vote
Mr. Anbarasan	-	Aye
Ms. Ford	-	Aye
Mr. Schmidt (Alt. #2)	-	Not eligible to vote
Mr. Tiwari	-	Aye
Chairwoman DeVeaux	-	Aye

VOTE:

RESOLUTION
02022021 - 3

BE AND IT IS HEREBY RESOLVED by the Township of Franklin Sewerage Authority in the County of Somerset that SURENDRA TIWARI be and is hereby elected Secretary-Treasurer of the Township of Franklin Sewerage Authority and shall hold office until the second (2nd) day of February next ensuing and/or until his respective successor shall have been appointed and have qualified.

Mr. Tiwari was declared Secretary / Treasurer.

ASSISTANT SECRETARY / TREASURER

Ms. DeVeaux made a motion to nominate Ms. Ford, seconded by Mr. Anbarasan.
Mr. Anbarasan made a motion to close nominations, seconded by Ms. DeVeaux.
All Commissioners present voted "Aye" with none opposed.

ELECTION OF ASSISTANT SECRETARY / TREASURER

A roll call was taken as follows:

Mr. Alcazar (Alt. #1)	-	Not eligible to vote
Mr. Anbarasan	-	Aye
Ms. Ford	-	Aye
Mr. Schmidt (Alt. #2)	-	Not eligible to vote
Mr. Tiwari	-	Aye
Chairwoman DeVeaux	-	Aye

RESOLUTION

02022021 - 4

BE AND IT IS HEREBY RESOLVED by the Township of Franklin Sewerage

Authority in the County of Somerset that TERESA FORD be and is hereby elected Assistant Secretary-

Treasurer of the Township of Franklin Sewerage Authority and shall hold office until the second (2nd)

day of February next ensuing and/or until her respective successor shall have been appointed and have

qualified.

Ms. Ford was declared Assistant Secretary / Treasurer.

APPOINTMENT OF THE CONSULTING ENGINEER

Chairwoman DeVeaux asked for a resolution for the appointment of the Consulting Engineer.

The resolution was moved by Mr. Anbarasan and seconded by Ms. Ford to appoint CME

ASSOCIATES.

in the particular field of endeavor and cannot be reasonably described by written extensive training which are to be performed by individuals who have a prudent reputation tained in the contract are specialized and qualitative in nature, requiring expertise and in accordance with N.J.S.A. 40A:11-5 (1) (a), Local Public Contracts Law, because the services con-

2. This contract is awarded without competitive bidding as a "Professional Service"

the attached contract with CME Associates.

1. The Chairperson and Secretary are hereby authorized and directed to execute of Franklin Sewerage Authority, in the County of Somerset, State of New Jersey as follows:

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by the Township

competitive bids and the contract itself must be available for public inspection;

that the Resolution authorizing the award of contracts for "Professional Services" without

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et. seq.) requires

WHEREAS, funds are available and have been budgeted for said services; and,

WHEREAS, the amount of the retainer in the contract is \$7,200 per annum; and,

WHEREAS, there exists a need for Consulting Engineer services; and,

RESOLUTION
02022021 - 5

Mr. Alcazar (Alt. #1)	-	Not eligible to vote
Mr. Anbarasan	-	Aye
Ms. Ford	-	Aye
Mr. Schmidt (Alt. #2)	-	Not eligible to vote
Mr. Tiwari	-	Aye
Chairwoman DeVaux	-	Aye

VOTE:

A roll call was taken as follows:

specifications and are to be performed by persons licensed to practice their profession by

the State of New Jersey.

3. A notice of this action shall be printed once in the Courier News.

APPOINTMENT OF THE AUDITOR

Chairwoman DeVeaux asked for a resolution for the appointment of the Auditor.

The resolution was moved by Mr. Anbarasan and seconded by Ms. Ford to appoint HODULIK &

MORRISON, P.A., a division of PKF O'Connor Davies.

A roll call was taken as follows:

Mr. Alcazar (Alt. #1)	-	Not eligible to vote
Mr. Anbarasan	-	Aye
Ms. Ford	-	Aye
Mr. Schmidt (Alt. #2)	-	Not eligible to vote
Mr. Tiwari	-	Aye
Chairwoman DeVeaux	-	Aye

RESOLUTION
02022021 - 6

WHEREAS, there exists a need for auditing services, and

WHEREAS, the amount of the retainer in the contract is \$28,425.00 per annum, and,

WHEREAS, funds are available and have been budgeted for said services, and

WHEREAS, Local Public Contracts Law (N.J.S.A. 40A: 11-1 et. seq.) requires

that the Resolution authorizing the award of contracts for "Professional Services" without

competitive bids and the contract itself must be available for public inspection;

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by the Township

of Franklin Sewerage Authority, in the County of Somerset, State of New Jersey, as follows:

1. The Chairperson and Secretary are hereby authorized and directed to execute

the attached contract with Hodulik & Morrison, P. A. a division of PKF O'Connor Davies.

2. This contract is awarded without competitive bidding as a "Professional Service"

in accordance with N.J.S.A. 40A: 11-5 (1) (a), Local Public Contracts Law, because the services con-

tained in the contract are specialized and qualitative in nature, requiring expertise and extensive training

which are to be performed by individuals who have a prudent reputation in the particular field of

endeavor and cannot be reasonably described by written specifications and are to be performed by

persons licensed to practice their profession by the State of New Jersey.

3. A notice of this action shall be printed once in the Courier News.

APPOINTMENT OF GENERAL COUNSEL

Chairwoman DeVeaux asked for a resolution for the appointment of General Counsel.

The resolution was moved by Mr. Tiwari and seconded by Ms. Ford to appoint

ERIC M. BERNSTEIN & ASSOCIATES, L.L.C.

A roll call was taken as follows:

VOTE:

- Mr. Alcazar (Alt. #1) Not eligible to vote
- Mr. Anbarasan Aye
- Ms. Ford Aye
- Mr. Schmidt (Alt. #2) Not eligible to vote
- Mr. Tiwari Aye
- Chairwoman DeVeaux Aye

to be performed by persons licensed to practice their profession by the State of New Jersey. in the particular field of endeavor and cannot be reasonably described by written specifications and are extensive training which are to be performed by individuals who have a prudent reputation tained in the contract are specialized and qualitative in nature, requiring expertise and in accordance with N.J.S.A. 40A: 11-5 (1) (a), Local Public Contracts Law, because the services con-

2. This contract is awarded without competitive bidding as a "Professional Service"

jersey and until a successor is qualified and appointed.

place for provision of services of general counsel/attorneys at law of the State of New 2, 2021 thru January 31, 2022, in accordance with the terms and conditions currently in the attached contract with Eric M. Bernstein & Associates, L.L.C. for the period of February 1. The Chairperson and Secretary are hereby authorized and directed to execute of Franklin Sewerage Authority, in the County of Somerset, State of New Jersey as follows:

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by the Township

competitive bids and the contract itself must be available for public inspection.

that the Resolution authorizing the award of contracts for "Professional Services" without **WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et. seq.) requires **WHEREAS**, funds are available and have been budgeted for said services; and, Associates, LLC and the Authority for all other services; and, attendance) and an hourly rate, as established in the Agreement between Eric. M. Bernstein & **WHEREAS**, the amount of the retainer in the contract is \$9,000 per annum; (covering meeting **WHEREAS**, there exists a need for legal services; and,

3. A notice of this action shall be printed once in the Courier News.

OFFICIAL DEPOSITORY

Chairwoman DeVaux asked for a resolution for the appointment of the Official Depository. The resolution was moved by Mr. Anbarasan and seconded by Mr. Alcazar.

A roll call was taken as follows:

Mr. Alcazar (Alt. #1)	-	Not eligible to vote
Mr. Anbarasan	-	Aye
Ms. Ford	-	Aye
Mr. Schmidt (Alt. #2)	-	Not eligible to vote
Mr. Tiwari	-	Aye
Chairwoman DeVaux	-	Aye

RESOLUTION
02022021-8

BE AND IT IS HEREBY RESOLVED by the Township of Franklin Sewerage Authority in the County of Somerset that the TD Bank be and is hereby named as the official depository for the Township of Franklin Sewerage Authority.
TD Bank was declared the Official Depository.

SIGNATURES ON CHECKS

Chairwoman DeVaux asked for a resolution for the Signatures on checks at TD Bank. The resolution was moved by Mr. Tiwari and seconded by Mr. Anbarasan.

1

Mr. Alcazar (Alt. #1)	-	Not eligible to vote
Mr. Anbarasan	-	Aye
Ms. Ford	-	Aye
Mr. Schmidt (Alt. #2)	-	Not eligible to vote
Mr. Tiwari	-	Aye
Chairwoman DeVeaux	-	Aye

VOTE:

A roll call was taken as follows:

This resolution was offered by Mr. Tiwari and seconded by Mr. Anbarasan.

Chairperson
 Secretary / Treasurer
 Executive Director
 Interim Executive Director / Special Project Manager
 Acting Executive Director

checks on behalf of the Authority.

of Franklin Sewerage Authority in the County of Somerset that the following are authorized to sign

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by the Township

countersignature by such other officer or official as designated by resolution.

Authority shall be signed by the Chairperson of the Authority the Secretary and an original

Principles and Auditing Standards Manual," mandates that payment of claims by checks drawn on the

Affairs, Division of Local Government Services, entitled, "New Jersey Local Authorities Accounting

WHEREAS, rules and regulations adopted by the New Jersey State Department of Community

RESOLUTION
02022021 - 9

Mr. Alcazar (Alt. #1)	-	Not eligible to vote
Mr. Anbarasan	-	Aye
Ms. Ford	-	Aye
Mr. Schmidt (Alt. #2)	-	Not eligible to vote
Mr. Tiwari	-	Aye
Chairwoman DeVeaux	-	Aye

VOTE:

A roll call was taken as follows:

OFFICIAL NEWSPAPER

Chairwoman DeVeaux asked for a resolution for the Courier News as the Official Newspaper and any

other qualified newspaper.

The following resolution was moved by Mr. Alcazar and seconded by Mr. Anbarasan.

A roll call was taken as follows:

Mr. Alcazar (Alt. #1)	-	Not eligible to vote
Mr. Anbarasan	-	Aye
Ms. Ford	-	Aye
Mr. Schmidt (Alt. #2)	-	Not eligible to vote
Mr. Tiwari	-	Aye
Chairwoman DeVeaux	-	Aye

RESOLUTION
02022021 - 10

BE AND IT IS HEREBY RESOLVED by the Township of Franklin Sewerage

Authority in the County of Somerset that the Courier News (and any other qualified newspaper) be and is hereby designated as the official newspaper of the Township of Franklin Sewerage Authority.

REAUTHORIZE PETTY CASH FUND

Chairwoman DeVeaux asked for resolution for the re-authorization of the Petty Cash Fund.

This resolution was offered by Mr. Anbarasan and seconded by Ms. Ford.

A roll call was taken as follows:

Mr. Alcazar (Alt. #1)	-	Not eligible to vote
Mr. Anbarasan	-	Aye
Ms. Ford	-	Aye
Mr. Schmidt (Alt. #2)	-	Not eligible to vote
Mr. Tiwari	-	Aye
Chairwoman DeVeaux	-	Aye

WHEREAS, the Franklin Township Sewerage Authority a public body politic and corporate as prescribed in and governed by N.J.S.A. 40:14A-1 et. seq.; and,

RESOLUTION
02022021 - 12

Mr. Alcazar (Alt. #1)	-	Not eligible to vote
Mr. Anbarasan	-	Aye
Ms. Ford	-	Aye
Mr. Schmidt (Alt. #2)	-	Not eligible to vote
Mr. Tiwari	-	Aye
Chairwoman DeVaux	-	Aye

VOTE:

A roll call was taken as follows:

This resolution was offered by Mr. Tiwari and seconded by Mr. Alcazar.

Chairwoman DeVaux asked for resolution for the re-appointment of Apryl L. Roach as the Qualified Purchasing Agent.

RE-APPOINT QUALIFIED PURCHASING AGENT

NOW, THEREFORE, BE IT RESOLVED by the Franklin Township Sewerage Authority that the Executive Director be and is hereby authorized to maintain a Petty Cash Fund in the amount of \$250.00 for incidental cash outlays.

WHEREAS, staff has reviewed and recommended to the Board of Commissioners that the existing allowable impressed balances of the aforementioned accounts are adequate and require no change in denomination.

WHEREAS, it is the policy of the Authority to review the allowable and customary impressed balances of said accounts, such that they are consistent with the administrative needs of the Authority; and,

WHEREAS, the Board of Commissioners have previously established a need to have readily available cash on hand for incidental cash outlays and an additional readily accessible checking account for other small and incidental charges; and,

RESOLUTION
02022021 - 11

WHEREAS, N.J.S.A. 40A:11-9(b) provides that a government unit which employs a Qualified Purchasing Agent can take advantage of a higher bid threshold, pursuant to N.J.S.A. 40A:11-3(c) and grants the authorization to negotiate and award such contracts below the bid threshold; and,

WHEREAS, N.J.S.A. 40A:11-9(b) establishes the criteria for qualifying as a Qualified Purchasing Agent; and,

WHEREAS, Apryl L. Roach, an employee of the Franklin Township Sewerage Authority, has successfully completed all professional and educational requirements to earn a Qualified Purchasing Agent Certificate which was approved by the New Jersey State Department of Community Affairs on June 14, 2016; and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin Township Sewerage Authority hereby recognizes and re-appoints Apryl L. Roach as the Qualified Purchasing Agent, of the Authority, effective February 2, 2021 for a one (1) year appointment, to exercise the duties of a Purchasing Agent, pursuant to N.J.S.A. 40A:11-2(30) with specific relevance to the Authority's responsibility and accountability of the purchasing activities of the Franklin Township Sewerage Authority.

RE-APPOINT PUBLIC AGENCY COMPLIANCE OFFICER

Chairwoman DeVeaux asked for resolution for the re-appointment of Apryl L. Roach as the Public Agency Compliance Officer (P.A.C.O.).

This resolution was offered by Mr. Anbarasan and seconded by Mr. Tiwari.

A roll call was taken as follows:

Mr. Alcazar (Alt. #1)	-	Not eligible to vote	Aye
Mr. Anbarasan	-	Aye	Aye
Ms. Ford	-	Aye	Aye
Mr. Schmidt (Alt. #2)	-	Not eligible to vote	Aye
Mr. Tiwari	-	Aye	Aye
Chairwoman DeVeaux	-	Aye	Aye

RESOLUTION
02022021 - 13

WHEREAS, the Franklin Township Sewerage Authority a public body politic and corporate as prescribed in and governed by Title 40:14A; and,

WHEREAS, the Affirmative Action Regulations of the State of New Jersey Affirmative Action Office address public agencies awarding contracts under P.L. 1975, Chapter 127 (N.J.A.C. 17:27) and

further provide contract language and reporting procedures for entering into procurement, service and construction contracts; and,

WHEREAS, said regulations further provide for the annual designation of an officer or employee of the public agency to serve as a Public Agency Compliance Officer (PACO) who will be responsible for coordinating the reporting procedures from contractors and to generally supervise the compliance procedures regarding the Affirmative Action Regulations.

NOW, THEREFORE, BE IT RESOLVED that the Franklin Township Sewerage Authority hereby recognizes and re-appoints April L. Roach as the Public Agency Compliance Officer (PACO) of the Authority, effective February 4, 2020 for a one (1) year term, to exercise the duties of a Public Agency Compliance Officer (PACO) with specific relevance to the Authority's responsibility to generally supervise the compliance procedures regarding the Affirmative Action Regulations as it pertains to procurement, service and construction contracts.

BE IT FURTHER RESOLVED, that a certified true copy of this resolution will be forwarded to the Department of Treasury, Division of Purchase and Property Contract Compliance Unit EEO Monitoring Program, Post Office Box 236, Trenton, New Jersey 08625-0236.

BOND COUNSEL SERVICES

Chairwoman DeVaux asked for resolution for the appointment of Bond Counsel services with McManimon, Scotland & Baumann, LLC, Attorneys at Law.

This resolution was offered by Ms. Ford and seconded by Mr. Alcazar.

A roll call was taken as follows:

Mr. Alcazar (Alt. #1)	-	Not eligible to vote
Mr. Anbarasan	-	Aye
Ms. Ford	-	Aye
Mr. Schmidt (Alt. #2)	-	Not eligible to vote
Mr. Tiwari	-	Aye
Chairwoman DeVaux	-	Aye

RESOLUTION
02022021 - 14

WHEREAS, there exists a need for Bond Counsel services; and,

WHEREAS, the amount of the retainer in the contract is with respect to the

attached Agreement; and,

This resolution was offered by Mr. Anbarasan and seconded by Ms. Ford.

NW Financial Group, LLC.

Chairwoman DeVeaux asked for resolution for the appointment of Financial Consulting Services with

FINANCIAL CONSULTING SERVICES

3. A notice of this action shall be printed once in the Courier News.

practice their profession by the State of New Jersey.

cannot be reasonably described by written specifications and are to be performed by persons licensed to

are to be performed by individuals who have a prudent reputation in the particular field of endeavor and

in the contract are specialized and qualitative in nature, requiring expertise and extensive training which

in accordance with N.J.S.A. 40A:11-5 (1) (a) Local Public Contracts Law because the services contained

2. This contract is awarded without competitive bidding as a "Professional Service"

Counsel".

with offices at One Riverfront Plaza, Newark, New Jersey, hereinafter designated as "Bond

the attached contract with McManimon, Scotland & Baumann, LLC Attorneys at Law

1. The Chairperson and Secretary are hereby authorized and directed to execute

of Franklin Sewerage Authority in the County of Somerset, as follows:

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by the Township

competitive bids and the contract itself must be available for public inspection.

that the Resolution authorizing the award of contracts for "Professional Services" without

WHEREAS, Local Public Contracts Law (N.J.S.A. 40A: 11-1 et. seq.) requires

WHEREAS, funds are available and have been budgeted for said services; and,

A roll call was taken as follows:

VOTE:	-	Mr. Alcazar (Alt. #1)	-	Not eligible to vote
	-	Mr. Anbarasan	-	Aye
	-	Ms. Ford	-	Aye
	-	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	-	Mr. Tiwari	-	Aye
	-	Chairwoman DeVeaux	-	Aye

RESOLUTION
02022021 - 15

WHEREAS, there exists a need for Financial Consulting services; and,
WHEREAS, the amount of the retainer in the contract is not to exceed \$30,000 per annum; and,

WHEREAS, funds are available and have been budgeted for said services; and,
WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et. seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by the Township of Franklin Sewerage Authority, in the County of Somerset, State of New Jersey as follows:
1. The Chairperson and Secretary are hereby authorized and directed to execute

the attached contract with NW Financial Group, LLC.

2. This contract is awarded without competitive bidding as a "Professional Service", in accordance with N.J.S.A. 40A:11-5 (1) (a) Local Public Contracts Law because the services contained in the contract are specialized and qualitative in nature, requiring expertise and extensive training which are to be performed by individuals who have a prudent reputation in the particular field of endeavor and cannot be reasonably described by written

specifications and are to be performed by persons licensed to practice their profession by

the State of New Jersey.

3. A notice of this action shall be printed once in the Courier News.

APPOINTMENT OF COMMITTEES

Chairwoman DeVeaux asked that the following appointments be tabled until the March 2, 2021 Board meeting:

**NEGOTIATIONS / PERSONNEL
MUNICIPAL LIAISON
CONSTRUCTION
SAFETY**

Mr. Anbarasan moved to open for public comment, seconded by Ms. Ford.

A roll call was taken as follows:

Mr. Alcazar (Alt. #1)	-	Not eligible to vote
Mr. Anbarasan	-	Aye
Ms. Ford	-	Aye
Mr. Schmidt (Alt. #2)	-	Not eligible to vote
Mr. Tiwari	-	Aye
Chairwoman DeVeaux	-	Aye

VOTE:

Mr. Alcazar moved to close public comment, seconded by Mr. Anbarasan.

A roll call was taken as follows:

Mr. Alcazar (Alt. #1)	-	Not eligible to vote
Mr. Anbarasan	-	Aye
Ms. Ford	-	Aye
Mr. Schmidt (Alt. #2)	-	Not eligible to vote
Mr. Tiwari	-	Aye
Chairwoman DeVeaux	-	Aye

VOTE:

Mr. McClelland said it has been 20 years and expressed his appreciation on behalf of CME Associates and thanked the Authority for the opportunity to serve another year.

Mr. Anbarasan moved the meeting be adjourned, seconded by Ms. Ford.

A roll call was taken as follows:

VOLE:

- Mr. Alcazar (Alt. #1) Not eligible to vote
- Mr. Anbarasan Aye
- Ms. Ford Aye
- Mr. Schmidt (Alt. #2) Not eligible to vote
- Mr. Tiwari Aye
- Chairwoman DeVeaux Aye

The meeting was adjourned at 6:47 P.M.

Respectfully submitted,

Surendra Tiwari, Secretary/Treasurer