

Franklin Township Sewerage Authority

Minutes of Meeting

February 4, 2020

PRESENT

Chairman Galtieri called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:32 PM. The following Commissioners were also present: Mr. Alcazar, Mr. Anbarasan, Ms. DeVeaux, Ms. Ford and Mr. Schmidt. In attendance were also Brian Regan, Executive Director; Apryl L. Roach, Administrative Manager; Scott Nocero, Operations Manager; Christian Santiago, Staff Engineer; Eric M. Bernstein, Esq., General Counsel; Michael McClelland, Joseph Gemmell and Howard Matteson, Consulting Engineers; and, Joseph Danielsen, IT Consultant.

ROLL CALL

Mr. Alcazar (Alt. #1)	-	Aye
Mr. Anbarasan	-	Aye
Ms. DeVeaux	-	Aye
Ms. Ford	-	Aye
Mr. Schmidt (Alt. #2)	-	Aye
Mr. Tiwari	-	Absent
Chairman Galtieri	-	Aye

PLEDGE OF ALLEGIANCE

CHAIRMAN'S STATEMENT:

Chairman Galtieri stated that, in accordance with the provisions of Chapter 231 of the Open Public Meetings Act, all requirements had been met.

PUBLIC COMMENTS

Mr. Anbarasan moved to open the meeting for Public Comments, seconded by Ms. DeVeaux.

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Aye
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

No public was in attendance. None spoke.

Ms. DeVeaux moved to close the meeting for Public Comment, seconded by Ms. Ford.

The members voted as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Aye
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

REVIEW OF THE BOARD REGULAR MEETING MINUTES – February 4, 2020

Chairman Galtieri asked if there were any questions or concerns regarding the Minutes from February 4, 2020; the minutes were acceptable as written.

Mr. Anbarasan made a motion to accept the February 4, 2020 Minutes, this was seconded by Ms. DeVeaux.

A roll call was taken as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Abstain
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not voting
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

REPORTS

EXECUTIVE SUMMARY – Brian G. Regan, Executive Director

Legal

- No significant issues, though we will have an Executive Session tonight.

Marcy Street Sanitary Sewer Rehabilitation – Color: Green

- No Change
- Started NJIBank funding process. In a holding pattern until NJIBank Approval
 - NJDEP issued letter of exemption from environmental review
- Estimating “Auth to Advertise” March 2020
- Financials Green 90% of “to-date” budget expended (not incl construction)

Hamilton Street PS – Color: Green

- Dulaine Contracting, Inc. \$3,049,460.00
- Construction started September 9, 2019
- Construction progress meeting held Dec. 12, 2019
- PayApp 4 submitted for approval \$92,845.44
- Financials Green: 46% of Construction Admin budget expended, 46% of construction budget expended

Somerset Street PS – Color: Green (Operational Issues covered separately)

- Color remains Green.
- Substantial Completion Date was August 14, 2019
- Targeted Completion date is February 14, 2020
 - Minor paperwork
- Expect to process last Pay application in March
 - Pay App has been submitted, CDM Smith is reviewing same
- Financials Green: 99% of budget expended, 85% of construction budget expended

East Millstone Concept – Color: Green

- Scope of Service Agreement Completed
 - Current agreement with CDM Smith is for them to provide Engineering Design and Permitting for \$175,000.00
 - Department of Environment review meeting held on January 13, 2020 in Trenton.
 - No action items assigned
 - Tentative Award Bid (8/20), Active Construction (3/21)
- Financials Green

FTSA IT Infrastructure UPGRADE – Color: Green

- Network Blade

EXECUTIVE DIRECTOR'S REPORT - Brian G. Regan

February 2020

1. Revenue Report

- Attached to minutes.

2. Expense Report

- Attached to minutes.

3. Cash Position

- Attached to minutes.

4. Discussion Items

- Somerset Street PS Operational issues
 - o A by-pass was implemented on Dec. 10th and two (2) additional times thereafter due to rain
 - o The PS is operating as designed by upon the flow study from 2013
 - PS is experiencing 30 - 50,000 Gallons-Per-Day (GPD) over the flow study baseline of 200,000 GPD
 - o We are working with Scott and Howard to research medium and long-term solutions
- Weston Canal Force Main (WCFM)
 - o Working with our insurance carrier (JIF) to determine if any costs are reimbursable. File claim # 2082572078
 - o Met with Adjustor and Insurance Engineer on Dec. 18, 2020
 - o Claim Denied
- New Brunswick Water Update
- Special Project Manager's Job Description (Action needed by Personnel Committee)
- Maintenance Technician Posting status
- Engineering Intern update
- Short / Long Term Disability is being reviewed by Broker for quotes. Expected results by 2/28/2020
- Interim Note and Closing documents through our bond counsel McManimon, Scotland & Baumann, LLC with reference to the Water Bank Construction Financing Program of the New Jersey Infrastructure Bank as to Rodney PS supplemental loan.
- Phase II of office reconfigurations are planned for completion by February 28, 2020 (Billing, Reception and Administrative Manager)
- Phase II of the FTSA enhanced security system is completed other than training and activation.
- 2020-2021 Budget process has started

5. Resolutions

Standard

- Payroll Account

- Operating Expense Account
- General Fund
- Renewal and Replacement
- North Tract
- Escrow

Additional

1. Resolution rejecting the bid submitted by Route 23 Auto Mall LLC and authorizing the executive director to execute an agreement with BEYER of MORRISTOWN LLC for a New/Unused Ram-Series or equivalent Model 3500 4WD Regular Cab/Chassis with Sixty (60") Inch Cab to Axle on behalf of THE FRANKLIN TOWNSHIP SEWERAGE AUTHORITY
2. Resolution awarding the contract for Odor Control Chemicals at a cost of \$2.56 per gallon of Bioxide, not to exceed \$1,024,000.00 and \$3.73 per gallon of Hydrogen Peroxide, not to exceed \$1,492,000.00 is hereby awarded to EVOQUA Water Technologies, 2650 Tallevast Road, Sarasota, Florida 34243 and
3. Resolution to remove St. Maronite Church, located at 217 Blake Avenue, Somerset, NJ 08873-1902 and associated fess of \$321.00 from billing. This was capped on 12/16/2019.
4. Resolution to authorize the execution of the capacity allocation and Developer's on track and off track Agreement between the Franklin Township Sewerage Authority and Fleet Franklin, LLC regarding the property designated at Block 468.07, Lot(s) 46 & 47 of the Official Tax Map of the Township of Franklin and to authorize the Chair and the Board Secretary to execute on behalf of the Authority as approved during the February 4, 2020 Board Meeting

6. Other Items

- b. SAVE THE DATE: AEA Utility Management Conference / March 10 -11, 2020 / Caesar, Atlantic City

7. Closed session: Yes

- b. **Union Contract**
- c. **Personnel**

OPERATIONS REPORT ~ Presented by Scott Nocero

Copies of the Operations Report were provided as follows:

MONTH OF JANUARY 2020

Pump Stations

Routine pump station maintenance including valve exercising, wet well cleaning, alarm testing, and pump lubrications were performed.

All emergency generators were exercised in accordance with the State's Air Quality Program.

Meadow Ave P.S.: On January 24, 2020, PSI (Pumping Services Inc.) was on site to install the new primary level control system. The original system failed in late November 2019 and the PS has been operating by means of a temporary primary controller, with its back-up system as stand-by.

Bennetts Lane P.S.: On January 10, 2020, VFD #1 (Variable Frequency Drive) failed on a thermal overload failure. MMC (Municipal Maintenance Co.) was on-site to troubleshoot and change the cooling fans. Batteries were also changed on the emergency generator.

Griggstown P.S.: During the month, we found Wet Well Mixer #2 tripped/faulted. The unit was removed and inspected. What we discovered was a seal failure allowing water into the electrical chamber of the unit. Parts for rebuild/repair have been ordered.

Six Mile Run P.S.: Following up on previously reported intermittent electrical issues we were experiencing, on January 6, 2020, our staff was on-site with our vendor MMC (Municipal Maintenance Co.) to change all auxiliary contactors that has corrected these faults.

School Ave. P.S.: Effluent flow meter issues had gotten more frequent, to the point where the totalizer stopped reading flow all together. The manufacturer suggested we perform a visual inspection followed by a cleaning of the flow meter itself. The unit is mounted in-line with the force main piping in the drywell of the station approximately sixteen (16') feet up in the air. Once we discussed a game plan, our first action was to have a company come in to perform a wet tap on the piping so we could drain the pipe. Once completed, our crew worked diligently from harnesses and safety lines to unbolt and remove a spool piece of pipe nearest the flow meter. Once it was all apart, the grease in the meter cavity was cleaned and reassembled, unit reading flow again. This is a project that, minus the wet tap, was solely performed by FTSA staff. Once the project was complete, we were all very proud of our accomplishments, as it is my belief that you will not find too many authorities, if any, who can perform some of the daily projects we do to help keep cost down.

Sunflower P.S. – Pine Street P.S.: We reported last month that we were allowing a demonstration of an aeration system in the wet well at Sunflower and the results were

overwhelming. We have since re-located the demo unit, with permission from vendor, to the Pine Street P.S. to evaluate the performance on a larger wet well with much higher daily flow.

Somerset Street P.S.: On January 25, 2020, our crew responded around 2:00pm due to high level alarms for a .98" of rain event we were experiencing. At around 3:00pm, we had to go on by-pass to keep up with the flow. The by-pass lasted about seven and one-half (7.50) hours to around 10:30pm, when the operation was switched back to normal pump station operation. We were still in a high level till around 3:00am, when station level operation was normal with more frequent run times.

Odor and Corrosion Control

Evoqua performed their monthly service and inspection of our odor and corrosion control systems. Following the download of data retrieved from the ODALOGGERS, it was determined we could reduce our feed rates at three (3) of our sites resulting in a seasonal cost savings. The data received from the downstream outfall MH for the Sunflower P.S., while we performed our aeration system demo, resulted in positive results with minimal sulfide showing.

Developer/Inspection Related Issues

During the month, our staff performed final inspections for Canal Walk, Leewood, Miller Ave. & Howard Ave. Other daily inspections were performed for the Amazon site, 50 Veronica Ave., Youth Center on Lewis Street and Somerset Square.

Collection System Related Issues

Gravity Sewer Flushing (2-Year Twp. Wide Program) During the month of January, our staff flushed and cleaned 39,704' of main sewer line as part of our ongoing preventive maintenance program. Current est. from January 2019 to the present is forty-nine (49%) percent of our overall goal. On January 27, 2020, our maintenance staff responded to #1 Dogwood Lane in the Griggstown section of town as to a report of saturated ground, with an odor around their E-One Grinder Pump. We determined that the Force Main fitting had broken. FTSA excavated and made the repair with minimal disturbance to the property. Minor topsoil repairs will be made in the spring. Water meter readings were performed on both influent & effluent meters for our quarterly industrial billing cycle.

During the month, our staff performed injection grouting of several MH's in the Somerset Street drainage area to stop infiltration.

Our staff completed the cleaning and service of the remaining check valves at our pump stations.

On January 8, 2020, I had a meeting with Carl Hauck & his foreman in reference to the water mains being inspected using leak detection equipment in the area of the Somerset Street Drainage Area, I provided a map showing our service area.

During the period of January 27, 2020 through January 31, 2020, FTSA had two (2) staff members trained by the DPW on the use of their Road Crack Sealing Equipment so as we could utilize it for repairs to the pump station driveways, as well as the main office facility.

Complaint and Alarm Disposition

During the month, our staff responded to several concerns from residents in regard to slow draining sewers. In most cases, the problems were identified to be the homeowner's responsibility. There were a couple of after hour alarms at pump stations that our crews responded to.

On January 30, 2020, our maintenance crew performed CCTV inspection for the resident at 60 First Street who has been having a problem for some time, resulting in them constantly calling a plumber. We received the call once there began discussion of a broken pipe out in the road. FTSA confirmed, using our CCTV equipment, there was no break in road or on the property. The resident was very happy with our response and guidance.

On January 17, 2020 both our main facility at 70 Commerce Drive, along with our pump station across the street, ran on emergency generator due to an accident across from our building when a truck hit a power pole that caused damaged to two individual poles. Both generators ran for approximately nine (9) hours.

Safety

There were no accidents or injuries for the month of January.

January 7, 2020, our vendor performed the mandatory annual inspection of all fire extinguishers.

January 23, 2020, our vendor performed the mandatory annual OSHA inspection of all overhead hoist.

January 23, 2020, our vendor performed the mandatory annual diesel emissions testing on required vehicles along with safety inspections.

Connections

Current Months Connections:	3.50
Total to Date:	170.50
Anticipated for the Fiscal Year:	372

Note: The .50 connection is from an Affordable Housing Unit.

COMMITTEE REPORTS:

NEGOTIATIONS / PERSONNEL COMMITTEE

Mr. Anbarasan said that he and the Executive Director had a preliminary meeting with the Union and that they provided the Authority with their list of “asks”. Mr. Anbarasan said he and the Executive Director will set up another meeting within the next two to three weeks.

MUNICIPAL LIAISON COMMITTEE

Chairman Galtieri said that, they are working on the Somerset Street area. The one request is to contact Mark Healey and Vince Dominach of the Township and arrange for them to come to either the March or April FTSA Board meeting to discuss what the vision is for the Township. This will also assist with preparing the Authority 5-year Capital Plan budget. Mr. Regan said he would follow-up on this request for a meeting.

CONSTRUCTION COMMITTEE

Mr. Anbarasan said he attended the meeting with regards to the Hamilton Street Pumping Station and that Mr. Regan has already provided a report on the status.

SAFETY COMMITTEE

Chairman Galtieri said everyone has been safe and there is nothing to report.

Mr. Bernstein said the Authority has decided there is a need for the creation of the position of a Special Project Manager. Based on the same, the job description was created and advertised in various places and publications relative to the advertisement. There were resumes submitted. Copies of the job description were distributed and Chairman Galtieri provided an overview of the same and addressed any questions presented.

Chairman Galtieri asked for a motion to approve the job description relative to the position of Special Project Manager.

Ms. Ford made a motion to approve the job description and position of Special Project Manager, seconded by Mr. Alcazar.

A roll call was taken as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

APPROVAL OF RESOLUTIONS

The approval of some of the resolutions will be done by the Consent Agenda.

Chairman Galtieri said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chair at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately. No one made such request to remove.

Payroll Account \$ 133,765.92

Operating Expense Account \$ 330,245.37

General Fund \$ 135,776.20

Renewal and Replacement \$ 606,390.70

North Tract Crossing \$ 2,251.47

Escrow \$ 23,728.92

Mr. Anbarasan made a motion to approve the Consent Agenda, seconded by Ms. DeVeaux.

A roll call was taken as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

RESOLUTION
02042020 - 07

**RESOLUTION REJECTING THE BID SUBMITTED BY ROUTE 23
AUTOMALL LLC AND AUTHORIZING THE EXECUTIVE DIRECTOR TO
EXECUTE AN AGREEMENT WITH BEYER OF MORRISTOWN LLC FOR A
NEW/UNUSED RAM-SERIES OR EQUIVALENT MODEL 3500 4WD
REGULAR CAB/CHASSIS WITH SIXTY (60") INCH CAB TO AXLE ON
BEHALF OF THE FRANKLIN TOWNSHIP SEWERAGE AUTHORITY**

WHEREAS, the Township of Franklin Sewerage Authority, a public body corporate and politic of the State of New Jersey, was created pursuant to the Sewerage Authorities Law, N.J.S.A. 40:14A-1 et. seq., for the purposes of creating, managing, operating, maintaining and improving certain sewerage facilities and apparatus located in the Township of Franklin (hereinafter referred to as the “Authority”); and,

WHEREAS, the Authority is in need of purchasing a New/Unused Ram-Series or Equivalent Model 3500 4WD Regular Cab/Chassis with Sixty (60”) Inch Cab to Axle (hereinafter referred to as the “Vehicle”); and,

WHEREAS, the Authority solicited bids for the Vehicle and the following two (2) bids were received:

<u>Bidding Entity</u>	<u>Total Amount</u>
Route 23 Automall LLC	\$71,727.10
Beyer of Morristown LLC	\$73,045.00

WHEREAS, both bids contained several exceptions to the specifications for the Vehicle; and,

WHEREAS, Authority General Counsel, Eric M. Bernstein, Esq., and the offices of Eric M. Bernstein & Associates, L.L.C. have reviewed the bid submissions and exceptions and in coordination with Scott Nocero, the Authority’s Operations Manager and determined that Route 23 Automall LLC did not appear to be the lowest responsive and responsible bidder that could be awarded the contract, based on the Authority’s review of the exceptions contained in its to bid to determine whether the Vehicle, as proposed by Route 23 Automall LLC, met the Authority’s needs; and,

WHEREAS, the Authority has reviewed the exceptions contained in the bid submitted by Route 23 Automall LLC and has determined that the exceptions contained in its bid do not meet the needs of the Authority; and,

WHEREAS, the Authority has also reviewed the exceptions contained in the bid submitted by the second (2nd) lowest responsive and responsible bidder, Beyer of Morristown LLC, and has determined that the exceptions contained in its bid do meet the needs of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Franklin Township Sewerage Authority, County of Somerset, State of New Jersey that the Board of Commissioners does hereby reject the bid submitted by Route 23 Automall LLC as the exceptions contained in Route 23 Automall LLC's bid do not meet the needs of the Authority.

BE IT FURTHER RESOLVED that the bid submitted by Beyer of Morristown LLC is hereby accepted as the lowest responsive and responsible bid for the Vehicle as the exceptions contained in Beyer of Morristown LLC's bid meet the needs of the Authority.

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to execute a contract with Beyer of Morristown LLC based upon its bid without the need for any further action of this Board of Commissioners.

BE IT FURTHER RESOLVED that any Contract with Beyer of Morristown LLC shall be subject to the Certification of the Board of Commissioners' Secretary – Treasurer as to the availability of funds for payment for same, if such should exist.

BE IT FURTHER RESOLVED that the award is made pursuant to and consistent with the Local Public Contracts Laws of the State of New Jersey.

Offered by: Ms. DeVeaux

Seconded by: Mr. Anbarasan

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

RESOLUTION
02042020 - 08

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH EVOQUA WATER TECHNOLOGIES LLC FOR THE PURCHASE AND DELIVERY OF ODOR CONTROL CHEMICALS ON BEHALF OF THE FRANKLIN TOWNSHIP SEWERAGE AUTHORITY

WHEREAS, the Township of Franklin Sewerage Authority, a public body corporate and politic of the State of New Jersey, was created pursuant to the Sewerage Authorities Law, N.J.S.A. 40:14A-1 et. seq., for the purposes of creating, managing, operating, maintaining and improving certain sewerage facilities and apparatus located in the Township of Franklin (hereinafter referred to as the “Authority”); and,

WHEREAS, the Authority is in need of a service provider for the purchase and delivery of odor control chemicals for use at the Authority’s sewage pumping stations (hereinafter referred to as the “Project”); and,

WHEREAS, the Authority solicited bids for the Project and the following one (1) bid was received:

<u>Bidding Entity</u>	<u>Total Amount</u>
Evoqua Water Technologies LLC	\$2,516,000.00

WHEREAS, Authority General Counsel, Eric M. Bernstein, Esq., and the offices of Eric M. Bernstein & Associates, L.L.C. have reviewed the bid submission and recommend the award of the bid and contract for the Project to the lowest responsible and responsive bidder, Evoqua Water Technologies LLC, whose main offices are located at 2650 Tallevast Road, Sarasota, Florida 34243 (hereinafter referred to as the “Contractor”) as there are no material defects with the bid proposal.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Franklin Township Sewerage Authority, County of Somerset, State of New Jersey that the Board of Commissioners does hereby authorize the Executive Director to sign a contract with Evoqua Water Technologies LLC based upon the bid submitted by Evoqua Water Technologies LLC without the need for any further action of this Board of Commissioners.

BE IT FURTHER RESOLVED that any Contract with Evoqua Water Technologies LLC shall be subject to: (1) drafting and/or review of such by the Authority General Counsel; and, (2) a Certification of the Board of Commissioners’ Secretary – Treasurer as to the availability of funds for payment for same, if such should exist.

BE IT FURTHER RESOLVED that the award is made pursuant to and consistent with the Local Public Contracts Laws of the State of New Jersey.

Offered by: Mr. Anbarasan

Seconded by: Ms. DeVeaux

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

RESOLUTION

02042020 - 09

RE: ACCOUNT #03483.00 (217 Blake Avenue)

BE AND IT IS HEREBY RESOLVED by the Township of Franklin Sewerage Authority in the County of Somerset that 217 Blake Avenue, Block 261, Lot 4 is removed from billing with an adjustment of \$321.00 in principal. This address was capped on 12/16/19.

Offered by: Mr. Anbarasan

Seconded by: Ms. DeVeaux

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

RESOLUTION

02042020 – 10

Re: DEVELOPERS AGREEMENT – FLEET FRANKLIN LLC

BE AND IT HEREBY RESOLVED, by the Township of Franklin Sewerage Authority in the County of Somerset that the attached Developer’s Agreement, for development known as “The Grove at Somerset” (The Development) for construction of certain sewer facilities located at on Block 468.07, Lot(s) 46 & 47 on the Official Tax Map of the Township of Franklin be and is hereby approved.

Offered by: Mr. Anbarasan

Seconded by: Mr. DeVeaux

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

Mr. Bernstein announced that the Authority will go into Executive Session for purposes pursuant to N.J.S.A. 10:4-12b (4) (collective bargaining negotiations) and (7) (attorney client privilege) and (8) (personnel) between the Franklin Township Sewerage Authority and the United Services Workers Union, Local 255, potential hiring of a Special Project Manager, a personnel matter involving A.R. and a discussion with the Attorney relative to the Western Canal Force Main plan. Formal action will be taken at the conclusion of the Executive Session.

Mr. Bernstein said Ms. Roach and Mr. Danielsen have waived their RICE notification rights.

WHEREAS, items on the agenda fall under paragraphs 4, 7 and 8 of the Open Public Meeting Act of New Jersey N.J.S.A. 10:4-12(b) and the public shall be excluded from this portion of the meeting. Public disclosures will be made available upon resolution of these matters and confidentiality is no longer necessary.

Chairman Galtieri asked for a motion to go into Executive Session.

Mr. Anbarasan made a motion to go into the Executive Session at 7:48 PM, seconded by Ms. DeVeaux.

A Roll Call was taken by acclamation as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

Ms. DeVeaux made a motion to come out of the Executive Session, seconded by Ms. Ford at 9:49 P.M.

A Roll Call was taken by acclamation as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

Mr. Bernstein made the following statement as the Board reentered for Open Session:

Let the record reflect that all members of the Board of Commissioners of the Franklin Township Sewerage Authority present at the commencement of the Executive Session were present at the recommencement of the Public Session, as well as the General Counsel, the Authority Information Technology Technician, the Executive Director and the Administrative Manager. Also present during portions of the Executive Session were Michael McClelland and Joseph Gemmell, Consulting Engineers of CME Associates and Scott Nocero, Operations Manager of the Franklin Township Sewerage Authority.

Mr. Bernstein said there was an ongoing discussion involving the Western Canal Force Main incident and claim. The Board has asked Counsel to look into the insurance coverage in reference to the claim and report back with some recommendations to the Executive Director and the Chair prior to the next meeting in March. No formal action needs to be taken.

Mr. Bernstein said there was a discussion updating the Board on the Union negotiations between the USWU and the Authority. The Board will work with the Executive Director to establish

another negotiations date sometime towards the end of February once the Executive Director has returned from his vacation and the Authority's Negotiation Committee has finalized the Authority's initial proposals.

Mr. Bernstein said the Board discussed, with the Executive Director, the filling of the position of the Special Project Manager which was approved by the Board. The Executive Director has recommended the taking of a formal action, and the Board wishes now to take a formal action to hire Joseph Danielsen to serve in that position with a compensation rate of \$90,000 per annum with applicable benefits, subject to the execution of an Employment Agreement between the Authority and Mr. Danielsen, which the General Counsel and the Chair will work with Mr. Danielsen for the creation of the same.

A motion was offered by Mr. Anbarasan and seconded by Mr. Schmidt to appoint Mr. Danielsen as Special Project Manager.

A Roll Call was taken as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

Mr. Bernstein said the Board also met with Ms. Roach regarding her request for compensation regarding her position as the Authority's Qualified Purchasing Agent. The Board heard Ms. Roach's request and the Board deliberated regarding the same, including the review of material that had been provided and it is the Board recommendation that Ms. Roach be compensated \$2,000.00 per annum to serve in the position as Q.P.A. and this will be dealt with on an annual basis so long as she maintains her license; and, as long as it is necessary for the operations of the Authority, retroactive to January 2020. A formal resolution will be put on the Agenda in March to memorialize same if the Board is so inclined and agree to that suggestion.

Mr. Anbarasan made a motion, seconded by Ms. Ford to give Ms. Roach a Q.P.A. compensation.

A Roll Call was taken as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

Chairman Galtieri asked for a motion to adjourn.

Mr. Anbarasan made a motion to adjourn the meeting at 9:53 PM, seconded by Mr. Alcazar.

All Commissioners present voted "Aye".

Respectfully submitted,

Apryl L. Roach

Apryl L. Roach, MBA, MSHRM, PHR, SHRM-CP, Q.P.A., R.P.P.S.
Administrative Manager