

# Franklin Township Sewerage Authority

## Minutes of Meeting

January 5, 2021

### PRESENT

Chairman Galtieri (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:01 PM. The following Commissioners were also present (all by video): Mr. Alcazar, Mr. Anbarasan, Ms. DeVeaux, Ms. Ford, Mr. Schmidt and Mr. Tiwari. Also in attendance were Apryl L. Roach, Administrative Manager (in person); Scott Nocero, Operations Manager (by video); Christian Santiago, Staff Engineer (in person); Joseph Danielsen, Interim Executive Director / Special Project Manager (in person); Eric M. Bernstein, Esq., General Counsel (by video); Joseph Gemmell and Howard Matteson, Consulting Engineers (all by video).

### ROLL CALL

Mr. Alcazar (Alt. #1)	-	Aye
Mr. Anbarasan	-	Aye
Ms. DeVeaux	-	Aye
Ms. Ford	-	Aye
Mr. Schmidt (Alt. #2)	-	Aye
Mr. Tiwari	-	Aye
Chairman Galtieri	-	Aye

### PLEDGE OF ALLEGIANCE

### CHAIRMAN'S STATEMENT:

Chairman Galtieri stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

## PUBLIC COMMENTS

Ms. Ford moved to open the meeting for Public Comments, seconded by Mr. Anbarasan.

VOTE:	Mr. Alcazar (Alt. #1)	-	Not eligible to vote
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

No public was in on the audio/video chat. None spoke.

Mr. Tiwari moved to close the meeting for Public Comment, seconded by Mr. Anbarasan.

The members voted as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Not eligible to vote
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

## REVIEW OF THE BOARD REGULAR MEETING MINUTES – December 1, 2020

Chairman Galtieri asked if there were any questions or concerns regarding the minutes from December 1, 2020 Board regular meeting.

Mr. Anbarasan made a motion to accept the December 1, 2020 minutes, which was seconded by Mr. Tiwari.

A roll call was taken as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Not eligible to vote
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

**BOARD ACTION ITEMS**

**EXECUTIVE DIRECTOR**

**SOMERSET STREET PUMP STATION**

A motion was made by Mr. Tiwari and seconded by Mr. Anbarasan with regards to a change order in the amount not to exceed \$36,192.92 relative to Grade Construction. Also, approval to allow the Interim Executive Director/Special Projects Manager, Joseph Danielsen to sign pay requisition #8 not to exceed \$45,546.47.

A roll call was taken as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Not eligible to vote
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

**PROFESSIONAL TOPICS – N/A**

**APPROVAL OF RESOLUTIONS**

The approval of some of the Resolutions will be done by the Consent Agenda.

Chairman Galtieri said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chair at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately. No one made such request to remove.

<b>Resolution Number 01052021-1</b>	<b>Payroll Account \$197,717.98</b>
<b>Resolution Number 01052021-2</b>	<b>Operating Expense Account \$225,278.57</b>
<b>Resolution Number 01052021-3</b>	<b>General Fund \$3,302.20</b>
<b>Resolution Number 01052021-4</b>	<b>Renewal and Replacement \$86,532.20</b>

**Resolution Number 01052021-5**

**North Tract Crossing \$4,857.00**

Mr. Anbarasan made a motion to approve the Consent Agenda, seconded by Mr. Tiwari.

A roll call was taken as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Not eligible to vote
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

**The following Resolutions were voted upon:**

**Resolution Number 01052021 - 6**

RESOLUTION TO ACCEPT THE ANNUAL AUDIT REPORT FOR THE FISCAL YEAR ENDED MAY 31, 2020.

**Offered by Mr. Anbarasan and seconded by Ms. DeVeaux.**

A roll call was taken as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Not eligible to vote
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

**Resolution Number 01052021 - 7**

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR AND BOARD CHAIRMAN/SECRETARY TO EXECUTE A AN AGREEMENT WITH JO-MED CONTRACTING LLC FOR THE SANITARY SEWER REHABILITATION PROJECT AT NORTH CROSSING – MARCY STREET AREA ON BEHALF OF THE FRANKLIN TOWNSHIP SEWERAGE AUTHORITY

**Offered by Mr. Tiwari and seconded by Mr. Anbarasan.**

A roll call was taken as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Not eligible to vote
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

**Resolution Number 01052021 - 8**

RESOLUTION FOR A ONE YEAR RISK MANAGEMENT CONSULTANT AGREEMENT WITH ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC. AS REQUIRED IN THE BYLAWS OF THE NEW JERSEY UTILITY MUNICIPAL JOINT INSURANCE FUND.

**Offered by Mr. Anbarasan and seconded by Ms. Ford.**

A roll call was taken as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Not eligible to vote
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

**ADDITIONAL UPDATES**

**Operations – Scott Nocero**

**EAST MILLSTONE**

Mr. Tiwari made and motion and seconded by Ms. Ford to amend the CDM contract for the construction phase not to exceed \$178,200 addendum to allow overage of construction.

A roll call was taken as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Not eligible to vote
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

**Executive Summary: Joseph Danielsen**

**Executive Director Report: Joseph Danielsen**

### REPORTS

#### **COMMITTEE REPORTS:**

##### **NEGOTIATIONS / PERSONNEL COMMITTEE**

Chairman Galtieri said policies relative to vaccinations are an ongoing discussion and there is no action to be taken at this time. Chairman Galtieri said a vacation policy has been addressed with consideration to COVID-19 and use of accrued vacation time.

##### **SAFETY COMMITTEE**

Chairman Galtieri said that there were no injuries, and this was covered during the Operations Report.

##### **CONSTRUCTION COMMITTEE**

Chairman Galtieri said there is a project wrapping up.

##### **MUNICIPAL LIAISON COMMITTEE**

Chairman Galtieri acknowledged the Authority for assisting the Township with a recent snow plowing event. Chairman Galtieri said he has a draft ordinance for sump pump amnesty which he will bring to Council by the end of the month for review.

Chairman Galtieri thank everyone for stepping up during a challenging year 2020.

Chairman Galtieri asked for a motion to adjourn.

Mr. Anbarasan made a motion to adjourn the meeting at 6:53 PM, seconded by Ms. DeVeaux. All Commissioners present voted "Aye".

Respectfully submitted,

*Apryl L. Roach*

Apryl L. Roach, MBA, MSHRM, PHR, SHRM-CP, Q.P.A., R.P.P.S.  
Administrative Manager