

Franklin Township Sewerage Authority

Minutes of Meeting

July 7, 2020

PRESENT

Chairman Galtieri (by video) called the Monthly Meeting of the Township of Franklin Sewerage Authority to order at 6:41 PM. The following Commissioners were also present (all by video): Mr. Alcazar, Mr. Anbarasan, Ms. DeVeaux, Ms. Ford, Mr. Schmidt and Mr. Tiwari. Also in attendance were Apryl L. Roach, Administrative Manager (in person); Scott Nocero, Operations Manager (by video); Christian Santiago, Staff Engineer (in person); Joseph Danielsen, Special Project Manager (in person); Eric M. Bernstein, Esq., General Counsel (by video); Joseph Gemmell, and Howard Matteson, Consulting Engineers. (all by video)

ROLL CALL

Mr. Alcazar (Alt. #1)	-	Aye
Mr. Anbarasan	-	Aye
Ms. DeVeaux	-	Aye
Ms. Ford	-	Aye
Mr. Schmidt (Alt. #2)	-	Aye
Mr. Tiwari	-	Aye
Chairman Galtieri	-	Aye

PLEDGE OF ALLEGIANCE

CHAIRMAN'S STATEMENT:

Chairman Galtieri stated that, in accordance with the provisions of Chapter 231 of the Public Laws of 1975 (Open Public Meetings Act) and Chapter 11 of the Public Laws of 2020, all requirements had been met to allow for the electronic meeting of the Board.

AMENDMENT TO THE 2020-2021 INTRODUCED AUTHORITY BUDGET

A motion was made by Mr. Anbarasan, seconded by Ms. Ford.

VOTE: Mr. Alcazar (Alt. #1) - Not eligible to vote
 Mr. Anbarasan - Aye
 Ms. DeVeaux - Aye
 Ms. Ford - Aye
 Mr. Schmidt (Alt. #2) - Not eligible to vote
 Mr. Tiwari - Aye
 Chairman Galtieri - Aye

AMENDMENT TO THE 2020-2021 BUDGET

A motion was made by Ms. DeVeaux, seconded by Mr. Anbarasan.

VOTE: Mr. Alcazar (Alt. #1) - Not eligible to vote
 Mr. Anbarasan - Aye
 Ms. DeVeaux - Aye
 Ms. Ford - Aye
 Mr. Schmidt (Alt. #2) - Not eligible to vote
 Mr. Tiwari - Aye
 Chairman Galtieri - Aye

PUBLIC COMMENTS

Ms. Ford moved to open the meeting for Public Comments, seconded by Mr. Anbarasan.

VOTE: Mr. Alcazar (Alt. #1) - Not eligible to vote
 Mr. Anbarasan - Aye
 Ms. DeVeaux - Aye
 Ms. Ford - Aye
 Mr. Schmidt (Alt. #2) - Not eligible to vote
 Mr. Tiwari - Aye
 Chairman Galtieri - Aye

No public was in on the audio/ video chat. None spoke.

Mr. Anbarasan moved to close the meeting for Public Comment, seconded by Ms. DeVeaux.

The members voted as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Not eligible to vote
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

PUBLIC HEARING

Comments of the adoption of the 2020-2021 Budget by title.

Ms. Ford moved to open the Public meeting, seconded by Ms. DeVeaux

VOTE:	Mr. Alcazar (Alt. #1)	-	Not eligible to vote
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

No public was in on the audio/ video chat. None spoke.

Ms. Ford moved to close the meeting for Public Comment, seconded by Ms. DeVeaux.

The members voted as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Not eligible to vote
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

Mr. Anbarasan made a motion to adopt the 2020-2021 Budget reading by title only, Resolution 07072020-14, seconded by Ms. DeVeaux

The members voted as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Not eligible to vote
	Mr. Anbarasan	-	Aye

Ms. DeVeaux	-	Aye
Ms. Ford	-	Aye
Mr. Schmidt (Alt. #2)	-	Not eligible to vote
Mr. Tiwari	-	Aye
Chairman Galtieri	-	Aye

REVIEW OF THE BOARD REGULAR MEETING MINUTES – June 2, 2020

Chairman Galtieri asked if there were any questions or concerns regarding the minutes from June 2, 2020 Board regular meeting. The minutes were acceptable as written.

Ms. Ford made a motion to accept the June 2, 2020 minutes, which was seconded by Ms. DeVeaux.

A roll call was taken as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Not eligible to vote
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

REPORTS

EXECUTIVE SUMMARY – Joseph Danielsen presented the Executive Director’s Summary Report - July 2020.

EXECUTIVE DIRECTOR’S REPORT – Joseph Danielsen presented the Executive Director’s Monthly Report – July 2020

• **Continuation of “waiving Interest Fees”:** Cost June: 16,253.73 YTD \$59,035.63
 Mr. Anbarasan made a motion to extend the waiving of interest fees for one (1) month through August 31, 2020, seconded by Ms. DeVeaux

A roll call was taken as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Not eligible to vote
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

NOTE: Mr. Tiwari was no longer participating in the meeting as of 7:28 PM due to technical difficulties.

OPERATIONS REPORT - Scott Nocero presented and discussed the Operations Report – July 2020

COMMITTEE REPORTS:

NEGOTIATIONS / PERSONNEL COMMITTEE

Chairman Galtieri said there would be one (1) item to be covered during the Executive Session.

MUNICIPAL LIAISON COMMITTEE

Mr. Anbarasan said there was nothing to report

CONSTRUCTION COMMITTEE

Chairman Galtieri said there may be some discussion during either the August or September 2020 Board meetings with regards to the design phase relative to Commerce Street.

SAFETY COMMITTEE

Chairman Galtieri said that this was covered during the Operations Report by Mr. Nocero.

APPROVAL OF RESOLUTIONS

The approval of some of the Resolutions will be done by the Consent Agenda.

Chairman Galtieri said that all the items listed below are considered to be of a routine nature, thereby requiring one (1) motion and one (1) second for all items.

If any member wishes to remove an item from the Consent Agenda, please advise the Chair at this time as to which resolution(s) need to be handled separately and they will be addressed and voted on separately. No one made such request to remove.

Resolution Number 07072020-1	Payroll Account \$ 153,999.35
Resolution Number 07072020-2	Operating Expense Account \$ 183,285.91
Resolution Number 07072020-3	Renewal and Replacement \$ 193,274.25
Resolution Number 07072020-4	North Tract Crossing \$ 3,321.50
Resolution Number 07072020-5	Escrow \$ 7,085.00

Mr. Anbarasan made a motion to approve the Consent Agenda, seconded by Ms. DeVeaux.

A roll call was taken as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

The following Resolutions were voted upon:

FTSA 07072020-6 – Amend budget resolution to introduce the 2020 Budget Page C-5

Offered by Mr. Anbarasan and seconded by Ms. Ford.

VOTE:	Mr. Alcazar (Alt. #1)	-	Not eligible to vote
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

FTSA 07072020-7 – Amend the 2020-2021 approved introduced Budget

Offered by Ms. DeVeaux and seconded by Mr. Anbarasan

VOTE:	Mr. Alcazar (Alt. #1)	-	Not eligible to vote
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Aye
	Chairman Galtieri	-	Aye

FTSA 07072020-8 – Authorizing the execution of permits and applications to the Department of Environmental Protection on behalf of the Franklin Township Sewerage Authority

Offered by Ms. Ford and seconded by Mr. Anbarasan

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

FTSA 07072020-9 – 1340 Hamilton Street, LLC – Maintenance Bond

Offered by Ms. Ford and seconded by Ms. DeVeaux

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

FTSA 07072020-10 – Rukh Cedar Lane Properties, LLC

Offered by Mr. Anbarasan and seconded by Ms. Ford

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

FTSA 07072020-11 – Frank A. Greek & Son, Inc. d/b/a F. Greek Development

Offered by Mr. Anbarasan and seconded by Ms. DeVeaux

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

FTSA 07072020-12 – **Recon Services, LLC**

Offered by Mr. Anbarasan and seconded by Ms. Ford

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

FTSA 07072020-13 **1340 Hamilton Street, LLC – Performance Bond**

Offered by Ms. Ford and seconded by Ms. DeVeaux

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

FTSA 07072020-14 – **2020-2021 Adopted Budget Resolution**

Offered by Mr. Anbarasan and seconded by Ms. DeVeaux

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

FTSA 07072020-15 – **Authorizing the Chair and Authority Secretary to execute an agreement with CDM Smith, Inc. to provide professional engineering services as to the design and public bidding associated with the Somerset Street Pumping Station Rehabilitation project**

Offered by Ms. Ford and seconded by Mr. Anbarasan

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

Mr. Bernstein announced that the Authority will go into Executive Session to discuss the position of Interim Executive Director. Mr. Danielsen waived his RICE notice.

Mr. Bernstein said pursuant to N.J.S.A. 10:4-12b (8) (personnel); 10:4-12b (7) (attorney-client privilege) relative to the position of Interim Executive Director. Formal action may or may not be taken at the conclusion of the meeting Executive Session.

WHEREAS, items on the agenda fall under paragraphs 4, 7, and 8 of the Open Public Meeting Act of New Jersey, N.J.S.A. 10:4-12(b) and the public shall be excluded from this portion of the meeting. Public disclosures will be made available upon resolution of these matters and confidentiality is no longer necessary.

Chairman Galtieri asked for a motion to go into Executive Session.

Mr. Anbarasan made a motion to go into the Executive Session at 8:30 PM, seconded by Ms. DeVeaux.

A Roll Call was taken as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
	Mr. Anbarasan	-	Aye
	Ms. DeVeaux	-	Aye
	Ms. Ford	-	Aye
	Mr. Schmidt (Alt. #2)	-	Not eligible to vote
	Mr. Tiwari	-	Absent
	Chairman Galtieri	-	Aye

Ms. Ford made a motion to come out of the Executive Session, seconded by Ms. DeVeaux at approximately 8:35 P.M.

A Roll Call was taken as follows:

VOTE:	Mr. Alcazar (Alt. #1)	-	Aye
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Mr. Anbarasan	-	Aye
Ms. DeVeaux	-	Aye
Ms. Ford	-	Aye
Mr. Schmidt (Alt. #2)	-	Not eligible to vote
Mr. Tiwari	-	Absent
Chairman Galtieri	-	Aye

Mr. Bernstein made the following statement as the Board reentered for Open Session:

Let the record reflect that all members of the Board of Commissioners of the Franklin Township Sewerage Authority present at the commencement of the Executive Session were present at the recommencement of the Public Session, as well as the Special Project Manager, the Authority Administrative Manager and the Authority General Counsel. All Board Members were present by video, as well as the Authority Operations Manager. All other participants were in person at Authority headquarters.

Mr. Bernstein said there was a discussion regarding the current vacancy of the position of Executive Director. The Personnel Committee has recommended that Mr. Danielsen serve as the Interim Executive Director which will be formalized by the Board of Commissioners at the August 4, 2020 Board meeting, retroactive to July 1, 2020 and Mr. Danielsen has agreed to the same. No formal action is necessary other than an announcement.

Chairman Galtieri asked for a motion to adjourn.

Ms. Ford made a motion to adjourn the meeting at 8:37 PM, seconded by Ms. DeVeaux.

All Commissioners present voted "Aye".

Respectfully submitted,

Apryl L. Roach

Apryl L. Roach, MBA, MSHRM, PHR, SHRM-CP, Q.P.A., R.P.P.S.
Administrative Manager